

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000309124
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 01/27/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1701 - Hondo:410 Carter HEALTH & HUMAN SERVICES COMMISSION 410 Carter Hondo TX 78861 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Region 8, Inspect
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Purchaser: Vasquez Iii,Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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EX/0 - WorkQuest

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
ERNEST DELACRUZ
(210-529-6514)
ERNEST.DELACRUZ@HHS.TEXAS.GOV

HHSC BUYER:
RICHARD VASQUEZ
RICHARD.VASQUEZIII@HHS.TEXAS.GOV
512-639-7327

VENDOR:
VID: 17419760511
Contractor: Workquest, Inc.
Contact Name: WorkQuest Customer Service
email: customerservice@workquest.com
Phone: (512) 451-8145
Address: 1011 East 53 1/2 Street Austin TX 78751

QUOTE TXSMART BUY

PURCHASING METHOD: EX/0

Purchase made under the Authority of Texas Government Code 2155.138 (WorkQuest/TIBH Set-Aside)

Term Contact: 645-S1
Term: 2/1/2002 - 11/30/26X

Smartbuy PO: 23084597

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas

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Legislature. FY2023 funding.
Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 216034

1-1	8.5" X 11" COPY PAPER, BOND, VIRGIN, PREM NO. 4, 20 LB., COMMODITY CODE 64521350104-1	645-33	40.00	CTN	48.89000	\$1,955.60	02/10/2023
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Schedule Total \$1,955.60

Item Total for Line 1 \$1,955.60

2-1	PREMIUM INSIDE DELIVERY FEE	962-86	1.00	LOT	171.60000	\$171.60	02/10/2023
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Schedule Total \$171.60

Item Total for Line 2 \$171.60

3-1	LIFTGATE FEE	962-86	1.00	LOT	45.00000	\$45.00	02/10/2023
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Schedule Total \$45.00

Item Total for Line 3 \$45.00

Total PO Amount \$2,172.20

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Richard Vasquez III CTCO, CTCM

01/27/2023