

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000309189</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/30/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1905 - Arlington:1301 S Bowen Rd HEALTH & HUMAN SERVICES COMMISSION 1301 S Bowen Rd Ste 200 Arlington TX 76013 United States
			<b>Page</b> 1

**Vendor:** 1521426663 5  
NATIONAL ASSOC OF COUNTY & CITY HEALTH O  
NACCHO LOCKBOX PROCESSING  
PO BOX 79197  
BALTIMORE MD 212790197  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Griffin,Valerie 512/406-2458

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding

SP/E

Requisition: 0000215895 Pricing per Invoices: 319561 319529

Early bird registration deadline: January 31, 2023.

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

**Vendor Contact**

First and Last Name: Customer Service  
Phone number: 877.533.1320  
Email address: PrepSummitReg@naccho.org

**Agency Contact**

First and Last Name: Samuel Savala/William Cady  
Phone number: 817.264.4502/ 817.264.4559  
Email address: Samuel.Savala@dshs.texas.gov/William.Cady@dshs.texas.gov

**PCS Contact**

First and Last Name: Valerie Griffin  
Phone number: 512.06.2458  
Email address: Valerie.Griffin@hhs.texas.gov

1-1	2023 Preparedness Summit April 24-27, 2023, Nonprofit/Government Virtual Attendee: Rosana Pratt (Invoice # 319561); and Lupe Torrez (Invoice #319529)	924-25	2.00	EA	450.00000	\$900.00	01/31/2023
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**Schedule Total**                     \$900.00

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invoices for Rosana Pratt and Lupe Torres attached .

**Item Total for Line 1** \_\_\_\_\_ \$900.00

**Total PO Amount** \$900.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Valerie Griffin, CTCD, CTCM*

**01/30/2023**