

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23084953**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000309258</b>
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			<b>Page</b> 1
			<b>Ship To:</b> 6484 - Mexia:424 Mesquite Dr HEALTH & HUMAN SERVICES COMMISSION 424 Mesquite Dr PO Box 1132 Mexia TX 76667 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Thompson,Casandra

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14-30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Mexia SSLC  
Whse Supvr Eric Netherland  
Ph: 254-562-1372  
eric.netherland@hhs.texas.gov

HHSC BUYER:  
Casandra Thompson, CTCD  
Ph: 512-776-4243  
Email: Casandra.thompson@hhs.texas.gov

VENDOR:  
Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 195-S1,390-S1,393-S1,615-S1,485-S1,605-S1,620-S1,  
Smartbuy PO: 23084953

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2309745 Line 3,19,20,25,33,39,41,42,43,51,53,54,55,56,57,58,59,60,62,63

1-1	195-80-11242-3 CLOCK WALL BAT OP BLK TX	195-80	8.00	EA	23.44000	\$187.52	03/02/2023
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**Purchaser:** Thompson,Casandra

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	SEAL WRKQST 12IN 19580112423						
					<b>Schedule Total</b>	\$187.52	
					<b>Item Total for Line 1</b>	\$187.52	
2-1	390-91-35000-1 WATER DRINK 16.9OZ 24/CS WRKQST 1584CS TRUCKLOAD	390-91	1584.00	CS	4.69000	\$7,428.96	02/14/2023
					<b>Schedule Total</b>	\$7,428.96	
					<b>Item Total for Line 2</b>	\$7,428.96	
3-1	393-33-75050-1 DRINK MIX PRE-SWT AST 96/CS WRKQST 39333750501	393-33	40.00	CS	53.08000	\$2,123.20	03/02/2023
					<b>Schedule Total</b>	\$2,123.20	
					<b>Item Total for Line 3</b>	\$2,123.20	
4-1	450-06-10010-0 BATTERY AA ULTPRO 24/PKG RAYVC WRKQST 45006100100	450-06	72.00	PKG	8.70000	\$626.40	02/14/2023
					<b>Schedule Total</b>	\$626.40	
					<b>Item Total for Line 4</b>	\$626.40	
5-1	485-38-40331-1 DETERGENT MAN POT/PAN DAWN GAL WRKQST 4/CS	485-38	12.00	CS	80.93000	\$971.16	02/15/2023
					<b>Schedule Total</b>	\$971.16	
					<b>Item Total for Line 5</b>	\$971.16	
6-1	605-88-40020-0 STAPLER 20 SHEET FULL-STRP WRKQST 60588400200	605-88	12.00	EA	7.64000	\$91.68	02/14/2023

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**Purchaser:** Thompson,Casandra

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<b>Schedule Total</b>							\$91.68
<b>Item Total for Line 6</b>							\$91.68
7-1	615-11-06240-0 TAB INDEX JAN-DEC AST COL LTR WRKQST 61511062400	615-11	15.00	PKG	2.30000	\$34.50	02/14/2023
<b>Schedule Total</b>							\$34.50
<b>Item Total for Line 7</b>							\$34.50
8-1	615-19-13077-9A 2023 CALENDAR DSK PD 22X17 WRKQST 61519130779	615-19	48.00	EA	8.49000	\$407.52	02/14/2023
<b>Schedule Total</b>							\$407.52
<b>Item Total for Line 8</b>							\$407.52
9-1	615-29-30100-6 TAPE CRRCT WHT SNGL LINE WRKQST 61529301006	615-29	60.00	EA	1.77000	\$106.20	02/14/2023
<b>Schedule Total</b>							\$106.20
<b>Item Total for Line 9</b>							\$106.20
10-1	615-73-16510-91 BINDER 3-RNG 3IN WHT WRKQST 61573175108	615-73	10.00	EA	6.04000	\$60.40	02/20/2023
<b>Schedule Total</b>							\$60.40
<b>Item Total for Line 10</b>							\$60.40
11-1	615-88-00001-0 DISPENSER TAPE BLK 1IN CORE WRKQST 61588110100	615-88	24.00	EA	3.41000	\$81.84	02/14/2023

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<b>Schedule Total</b>						\$81.84	
<b>Item Total for Line 11</b>						\$81.84	
12-1	615-93-42150-0 FLAG POST-IT AST COL 5/PKG WRKQST MMM6834	615-93	24.00	PKG	3.57000	\$85.68	02/14/2023
<b>Schedule Total</b>						\$85.68	
<b>Item Total for Line 12</b>						\$85.68	
13-1	620-80-05800-1 PEN BALLPNT RTRCT BLK MED WRKQST 62080058001	620-80	48.00	DZ	8.53000	\$409.44	02/14/2023
<b>Schedule Total</b>						\$409.44	
<b>Item Total for Line 13</b>						\$409.44	
14-1	620-80-22010-6 PEN LQD GEL BLK MED 1 DZ WRKQST 62080220106	620-80	48.00	DZ	9.30000	\$446.40	02/14/2023
<b>Schedule Total</b>						\$446.40	
<b>Item Total for Line 14</b>						\$446.40	
15-1	620-80-23010-5 PEN GEL BLK 0.7 FINE RTRCT WRKQST 62080230105	620-80	36.00	PKG	6.08000	\$218.88	02/14/2023
<b>Schedule Total</b>						\$218.88	
<b>Item Total for Line 15</b>						\$218.88	
16-1	620-86-50924-7 MARKER DRY ERS CHSL TP AST COL WRKQST 62086509247 4/PKG	620-86	8.00	PKG	6.15000	\$49.20	02/14/2023
<b>Schedule Total</b>						\$49.20	

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<b>Item Total for Line 16</b>						\$49.20	
17-1	620-90-16102-7 MARKER PRM CHSL TIP BLK WRKQST 62090161027	620-90	5.00	DZ	5.21000	\$26.05	02/14/2023
<b>Schedule Total</b>						\$26.05	
<b>Item Total for Line 17</b>						\$26.05	
18-1	620-90-16113-4 MARKER PRM CHSL TIP BLU WRKQST 62090161027	620-90	5.00	DZ	5.21000	\$26.05	02/14/2023
<b>Schedule Total</b>						\$26.05	
<b>Item Total for Line 18</b>						\$26.05	
19-1	620-90-24187-8 MARKER PRM JMBO BLT TP RED WRKQST 62090241852	620-90	8.00	DZ	8.30000	\$66.40	02/14/2023
<b>Schedule Total</b>						\$66.40	
<b>Item Total for Line 19</b>						\$66.40	
20-1	620-90-36300-3 HI-LITER FLRSCNT YLW WDG TIP WRKQST 62090361007	620-90	12.00	DZ	8.30000	\$99.60	02/14/2023
<b>Schedule Total</b>						\$99.60	
<b>Item Total for Line 20</b>						\$99.60	
<b>Total PO Amount</b>						\$13,547.08	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Casandra Thompson, CTCD*

**01/31/2023**