

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23085431**

**Dispatch via Print**

|  |   |                             |  |
|--|---|-----------------------------|--|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000309447</b>   |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>02/03/23  |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>6433 - Carlsbad:11640 US Hwy 87 N<br>HEALTH & HUMAN SERVICES COMMISSION<br>11640 US Hwy 87 N<br>11640 N US Hwy 87<br>Carlsbad TX 76934<br>United States |
|  |   |                             | <b>Page</b><br>1   |

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Thompson,Casandra

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 5-14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
San Angelo SSLC  
Whse Supvr Danny Melvin  
Ph - 325-465-2266  
Email:danny.melvin@hhs.texas.gov

HHSC BUYER:  
Casandra Thompson, CTCD  
Ph: 512-776-4243  
Email: Casandra.thompson@hhs.texas.gov

VENDOR:  
Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 207-S2,615-S1,620-S1,832-S1  
Smartbuy PO: 23085431

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition MIM2310156 Line 4,12,13,22,23,25,41

|     |                |        |       |    |         |         |            |
|-----|----------------|--------|-------|----|---------|---------|------------|
| 1-1 | 207-25-29200-5 | 207-25 | 13.00 | EA | 6.04000 | \$78.52 | 02/17/2023 |
|-----|----------------|--------|-------|----|---------|---------|------------|

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**Purchaser:** Thompson,Casandra

| Line-Sch | Inventory Item ID - Line Description                                  | Class/Item | Quantity | UOM | PO Price                     | Extended Amt | Due Date   |
|----------|---|------------|----------|-----|------------------------------|--------------|------------|
|          | DUST AIR CAN CMPRSD 10OZ<br>WRKQST 20725292005                        |            |          |     |                              |              |            |
|          |   |            |          |     | <b>Schedule Total</b>        | \$78.52      |            |
|          |   |            |          |     | <b>Item Total for Line 1</b> | \$78.52      |            |
| 2-1      | 450-06-10010-3<br>BATTERY AAA HI 144/CS RAYVC<br>WRKQST 45006100103   | 450-06     | 16.00    | CS  | 42.86000                     | \$685.76     | 02/17/2023 |
|          |   |            |          |     | <b>Schedule Total</b>        | \$685.76     |            |
|          |   |            |          |     | <b>Item Total for Line 2</b> | \$685.76     |            |
| 3-1      | 450-06-10010-6<br>BATTERY D ULTPRO 12/PKG<br>RAYVC WRKQST 45006100106 | 450-06     | 14.00    | PKG | 14.48000                     | \$202.72     | 02/08/2023 |
|          |   |            |          |     | <b>Schedule Total</b>        | \$202.72     |            |
|          |   |            |          |     | <b>Item Total for Line 3</b> | \$202.72     |            |
| 4-1      | 615-15-07450-5A<br>2023 APPT PLN MNTHLY 8X11<br>WRKQST 61515074505    | 615-15     | 10.00    | EA  | 14.65000                     | \$146.50     | 02/17/2023 |
|          |   |            |          |     | <b>Schedule Total</b>        | \$146.50     |            |
|          |   |            |          |     | <b>Item Total for Line 4</b> | \$146.50     |            |
| 5-1      | 615-19-13077-9A<br>2023 CALENDAR DSK PD 22X17<br>WRKQST 61519130779   | 615-19     | 9.00     | EA  | 8.49000                      | \$76.41      | 02/17/2023 |
|          |   |            |          |     | <b>Schedule Total</b>        | \$76.41      |            |
|          |   |            |          |     | <b>Item Total for Line 5</b> | \$76.41      |            |
| 6-1      | 620-90-68020-8<br>HI-LITER AST COL 4/PKG WRKQST                       | 620-90     | 21.00    | PKG | 4.80000                      | \$100.80     | 02/17/2023 |

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|          | 62090680208   |            |          |     |                              |              |            |
|          |   |            |          |     | <b>Schedule Total</b>        | \$100.80     |            |
|          |   |            |          |     | <b>Item Total for Line 6</b> | \$100.80     |            |
| 7-1      | 832-20-11200-0<br>TAPE CLR RFL 3/4IN 6/PKG<br>WRKQST 83220112 | 832-20     | 20.00    | PKG | 6.56000                      | \$131.20     | 02/17/2023 |
|          |   |            |          |     | <b>Schedule Total</b>        | \$131.20     |            |
|          |   |            |          |     | <b>Item Total for Line 7</b> | \$131.20     |            |
|          |   |            |          |     | <b>Total PO Amount</b>       | \$1,421.91   |            |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Casandra Thompson, CTCD*

**02/03/2023**