

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000310393
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 02/21/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Mcmurtray,Nicole

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

Agency Contact:
Luisa Olguin-Torrez
luisa.olguin-torrez@hhs.texas.gov
806-741-3511

Contract Manager
Betty Moore, CTCM
betty.moore@hhs.texas.gov
806-741-3614

Purchaser Information:
Nikki McMurtray
512-776-6190
Nikki.McMurtray@hhs.texas.gov

VID: 18621616889
Contractor: ODP Business Solutions, LLC
Contact Name: Richard Merten
Email: richard.merten@odpbusiness.com
Phone: (832) 477-6118
Alternate Contact Name: Lori Pickering
Alternate Phone: (469) 406-5077

PURCHASING METHOD: CP/X

Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

TxSmartbuy PO: 23106813

TXMAS Contract #: TXMAS-20-7501
Contract Start: 12/16/2019
Ends:3/31/2023

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REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, effective May 1, 2022

Requisition: 219234

1-1	Sparco Heavy Duty Tape and Dispenser Item#SPR64011	640-43	1.00	PCK	25.73000	\$25.73	02/23/2023
Schedule Total						\$25.73	
Item Total for Line 1						\$25.73	
2-1	Smead Poly Expanding File Pockets Item#273757	615-41	2.00	BOX	11.04000	\$22.08	02/23/2023
Schedule Total						\$22.08	
Item Total for Line 2						\$22.08	
3-1	Brother M-231 on Tape .47 x 26 ft Item#277294	615-51	3.00	EA	5.95000	\$17.85	02/23/2023
Schedule Total						\$17.85	
Item Total for Line 3						\$17.85	
4-1	Brother M-131 on Clear tape .5x25ft Item#321865	615-51	3.00	EA	4.69000	\$14.07	02/23/2023
Schedule Total						\$14.07	

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 4						\$14.07	
5-1	Bulletin Board 24x18 IItem#8181899	785-25	1.00	EA	24.60000	\$24.60	02/23/2023
Schedule Total						\$24.60	
Item Total for Line 5						\$24.60	
6-1	Cork Board 24 in x 36 in Natural Cork, Decor Frame Black Item#961609	785-25	3.00	EA	47.03000	\$141.09	02/23/2023
Schedule Total						\$141.09	
Item Total for Line 6						\$141.09	
Total PO Amount						\$245.42	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Miki M. Murray, CEO, CCM

02/21/2023