

Department of State Health Services

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|---|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000310614 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 02/22/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision Page 1 |
| | | Ship To: | 4544 - Austin:1111 W North Loop DEPARTMENT OF STATE HEALTH SERVICES 1111 W North Loop Austin TX 78756 United States |

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Mills,George M

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 3 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays. Please call facility 24hrs before delivery.
NO DELIVERIES BETWEEN 12:00-1:00PM

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AGENCY CONTACT:
SME Agency Contact: Ramirez, Celeste K
SME Agency Contact: 1 (737) 262-6582
SME Agency Email: Celeste.Ramirez@dshs.texas.gov

Contract Manager:
Contract Manager Phone:
Contract Manager Email:

AP Email:

Ship to Attn: Contact: Ramirez, Celeste K
Phone: 1 (737) 262-6582
Email: Celeste.Ramirez@dshs.texas.gov

Building and Room number
Warehouse Bldg.

DEPARTMENT OF STATE HEALTH SERVICES

1111 W North Loop
Austin TX 78756
United States

Warehouse deliver to Delivery Contact: BUILDING:

HHSC BUYER:
George Mills CTCD
512-406-2651
george.mills@hhs.texas.gov

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VENDOR:
VENDOR: Mono Machines LLC dba Supply Chimp
Contact Name: Chris McPherson
Email: helpme@supplychimp.com
Phone: (800) 592-1306
Address: 1133 Broadway Ste 706 New York NY 10010

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Txmas Contract: TXMAS-19-7502
Term: Start Date 10/20/2022 End Date 03/23/2023
Smartbuy PO: 23108326

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000219559

Please follow the Texas Comptrollers Invoicing standards as seen below.
Include PO Number on invoices, bills, receipts, bill lading, packing slips, and back order.
(a) To receive payment, a contractor must submit an invoice to the State Agency receiving the goods or services.
The invoice should include, but is not limited to including:
(1) the contractors mailing and e-mail (if applicable) address;
(2) the contractors telephone number;
(3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;
(4) the state agency's name, agency number, delivery address;
(5) the state agency's purchase order number, if applicable;
(6) the contract number or other reference number, if applicable;
(7) a valid Texas identification number (TIN) issued by the Comptroller;
(8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
(9) unit numbers corresponding to the amount of the invoice;
(10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;
(11) other relevant information supporting and explaining the payment requested.

| | | | | | | | |
|-----|--|--------|-------|----|----------|----------|------------|
| 1-1 | Abilityone Skilcraft Safety Helmet, White | 345-64 | 10.00 | EA | 11.38000 | \$113.80 | 02/24/2023 |
|-----|--|--------|-------|----|----------|----------|------------|

Schedule Total \$113.80

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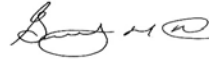
| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|------------------------------|--|------------|----------|-----|----------|--------------|------------|
| Item Total for Line 1 | | | | | | \$113.80 | |
| 2-1 | Mead Cambridge Mea06062 Notebook Wire Bnd 20# Bk | 615-62 | 24.00 | EA | 6.73000 | \$161.52 | 02/24/2023 |
| Schedule Total | | | | | | \$161.52 | |
| Item Total for Line 2 | | | | | | \$161.52 | |
| 3-1 | Sharpie 33002 Super Permanent Markers, Fine Point, Red, Dozen | 785-30 | 4.00 | DOZ | 15.13000 | \$60.52 | 02/24/2023 |
| Schedule Total | | | | | | \$60.52 | |
| Item Total for Line 3 | | | | | | \$60.52 | |
| Total PO Amount | | | | | | \$335.84 | |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

 CTCD

02/23/2023