

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000311062
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

Vendor: 1453328644 0
AMAZON CAPITAL SERVICES INC
PO BOX 35184
SEATTLE WA 981245185
United States

Bill To: State Hospital System
HEALTH & HUMAN SERVICES COMMISSION
909 W 45th St
PO Box 149347
Bldg 552
Austin TX 78751
United States

Email: Diana.Frazier@HHSC.state.tx.us

Purchaser: Josey, Lauren

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding
SP/E
Requisition 0000219796

Amazon Order #114-8320920-3099430
Quote #: Pricing per vendor website

SHIP TO ATTN: KIMBERLY MANFREDI

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Purchase order issued in accordance with Texas Government Code §2157.068.
Attached Terms and Conditions apply to this Purchase Order.

Vendor: Amazon Capital Services
Vendor ID #14533286440
Contact Name: Customer Service
Phone: 888-280-4331
Email: N/A

Agency Contact:
Kimberly Manfredi
(512) 206-5810
kimberly.manfredi01@hhs.texas.gov

Purchaser:
Lauren Josey, CTCD
Lauren.Josey@hhs.texas.gov

Invoicing and Payment: The invoice shall contain all the following order to be considered for payment: PO number referenced, a unique invoice number, invoice date, and the total invoice amount. Each invoice shall also have an attached copy of the bill in order to be paid. Mail all original invoices to the BILL TO ADDRESS ON PO. Payment terms are net thirty days (30) unless a discount has been offered. Facility is not responsible for failure by the vendor to properly invoice which may delay payment processing.
Deliver to SHIP TO ADDRESS ON PO Please include PO NUMBERS ON PACKING SLIPS, CARTONS, PACKAGES, BUNDLES, ETC.
Freight Terms are FOB Destination Prepaid and Allowed/Add.
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday thru Friday except designated State Holidays when the Warehouse is closed.

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

Vendor: 1453328644 0
AMAZON CAPITAL SERVICES INC
PO BOX 35184
SEATTLE WA 981245185
United States

Bill To: State Hospital System
HEALTH & HUMAN SERVICES COMMISSION
909 W 45th St
PO Box 149347
Bldg 552
Austin TX 78751
United States

Email: Diana.Frazier@HHSC.state.tx.us

Purchaser: Josey, Lauren

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	Ergo wireless keyboard and mouse	204-48	1.00	EA	59.99000	\$59.99	03/01/2023
Schedule Total						\$59.99	
Item Total for Line 1						\$59.99	
2-1	Wireless keyboard	204-48	1.00	EA	19.99000	\$19.99	03/01/2023
Schedule Total						\$19.99	
Item Total for Line 2						\$19.99	
3-1	Wireless keyboard and mouse Rizalina Medellin	204-48	1.00	EA	23.99000	\$23.99	03/01/2023
Schedule Total						\$23.99	
Item Total for Line 3						\$23.99	
Total PO Amount						\$103.97	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Lauren Jany, CTGD

03/01/2023