

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000311070
Net 30	Prepaid & Allow	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			03/01/23	Page 1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1541366351 7
NATIONAL ASSOCIATION FOR REGULATORY ADMI
43 TOWN AND COUNTRY DR STE 119 & 121
FREDERICKSBURG VA 22405-8729
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Naiser,Tori

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
SP/E
Requisition 0000217912 Pricing per quote attached
PO Service Dates 03/01/2023 to 08-31-2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact
1541366351
NATIONAL ASSOCIATION FOR REGULATORY ADMI
admin@naralicensing.org
Agency contact
Regina Tanksley
regina.tanksley@hhs.texas.gov

PCS contact
Tori Naiser
512-971-8263
Tori.Naiser@hhs.texas.gov

1-1	National Association for Regulatory Administration Membership	924-25	1.00	EA	1500.00000	\$1,500.00	03/01/2023
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Schedule Total \$1,500.00

National Association for Regulatory Administration (NARA) Level 1 Organizational Membership for (22) Texas Health and Human Services employees. To include (21) employees as participants and (1) Administrative Support membership at no additional cost.

Employees: Rachel Ashworth-Mazerolle (Leadership Membership), Katlyn Le, Jennifer Ritter, Lee Roberts, Crystal Phalen, Jennifer Staiger, Rachelle Daniel, Lisa Trevino, Toni Cantu, Dominika Bolden, Shannon Brookfield, Laura Castillo, Wendy Quesada, Nicol Hoffer, Audrey Williamson, Emily Kopplin, Jenny Hinson, Leslie Reid, Lana Estevilla, Amanda DeMars, Andrea Graham. Regina Tanksley as Admin Support as point of contact to add/remove membership as no additional cost.

Item Total for Line 1 \$1,500.00

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Total PO Amount \$1,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Tori Naiser, CTCD

03/01/2023