

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000311113
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6065 - Pollok:6844 N US Hwy 69 HEALTH & HUMAN SERVICES COMMISSION 6844 N US Hwy 69 PO Drawer 1648 Pollok TX 75969 United States
			Page 1

Vendor: 1751810732 5
COOK TIRE & SERVICE CENTER INC
705 E DENMAN AVE
LUFKIN TX 759014878
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
424 Mesquite Dr
PO Box 1132
Mexia TX 76667
United States

Fax: 254/562-1894
Email: 718Accounting@hhs.texas.gov

Purchaser: Alexander, Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23

BLANKET PURCHASE ORDER

TERM:
March 1, 2023 through August 31, 2023

SHIPPING INSTRUCTIONS:
DO NOT SHIP until notified by Agency Program Point of Contact

Goods and/or services are to be delivered and invoiced after September 1, 2022.

Lead Contact: Jonathan Dunn
Email: Jonathan.dunn@hhs.texas.gov
Phone: 936-853-8308

Contract Manager: Pamela McNutt
Email: Pamela.Mcnutt@hhs.texas.gov
Phone: 254-562-1236

HHSC BUYER:
Leslie Alexander, CTCD
(512) 406-2424
Email: Leslie.Alexander@hhs.texas.gov

Vendor Information:
Vendor Name: Cook Tire Service Center Inc
Vendor Contact: Kyle Hensley
Phone: 936.639.2401
Email: kjhensley@cooktire.com or officemanager@cooktire.com

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

VENDORS SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023 will be considered cancelled.

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This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature CPA Procurement Manual and may be cancelled at any time in whole or part without penalty.

This PO*** Not to Exceed \$4,999.00***without prior authorization from Health and Human Services Commission.
Requisition #: 0000220197

1-1	Tires for mini-vans, trucks, trailers, and lawn equipment	863-05	1.00	LOT	3799.00000	\$3,799.00	03/01/2023
Schedule Total						\$3,799.00	
Item Total for Line 1						\$3,799.00	
2-1	Mounting, balancing, and disposal of purchased tires - (Services)	928-82	1.00	LOT	1200.00000	\$1,200.00	03/01/2023
Schedule Total						\$1,200.00	
Item Total for Line 2						\$1,200.00	
Total PO Amount						\$4,999.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Leslie Akintola, CFP

03/01/2023