

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000311204
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/02/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 0519 - Austin:5451 N IH 35 HEALTH & HUMAN SERVICES COMMISSION 5451 N IH 35 Ste D Austin TX 78723 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC 07:Headquarters,Q
HEALTH & HUMAN SERVICES COMMISSION
4616 W Howard Ln
Ste 1-120
Austin TX 78728
United States

Fax: 512/832-7756
Email: HHSCReg07_AP_Purchases@hhsc.state.tx.us

Purchaser: Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23

AP EMAIL ADDRESS: hhscreg07_ap_purchases@hhs.texas.gov

PROCUREMENT TYPE: Non-Competitive: EX/0 (WorkQuest)
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

REQUISITION #: HHSTX-3-0000218088

DELIVERY: 20 Days After Receipt of TxSmartBuy PO #23112261

Deliver to 5451 North IH 35 Ste D Austin TX
Inside Delivery

Delivery hours are from 8:00-11:30 AM and 1:00-4:00 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

Name: Teroyce Williams
Facility: HHSC Austin Office
Phone: 512-919-7227
Email: teroyce.williams@hhs.texas.gov

HHSC PURCHASER/BUYER:

Name: Lilly Farris CTCD
Phone: 512-406-2452
Email: lilly.farris@hhs.texas.gov

VENDOR INFORMATION:

Name: WorkQuest
Contact: Customer Service
Phone: 512-451-8145
Email Address: orders@workquest.com

QUOTE #: TxSmartBuy Online Pricing

TxSmartBuy PO #: 23112261
Term Contract #: 645-S1
Term: 02-01-2002 to 11-30-2026

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FREIGHT: F.O.B. Destination Freight Prepaid Allowed
TxSmartBuy PO #23112261 attached

1-1	FY23 R07 - Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11" Commodity #645-21-350104-1	645-21	20.00	BOX	60.91000	\$1,218.20	03/22/2023
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Schedule Total \$1,218.20

Item Total for Line 1 \$1,218.20

2-1	Inside Delivery Charge	645-21	1.00	LOT	130.80000	\$130.80	03/22/2023
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Schedule Total \$130.80

Item Total for Line 2 \$130.80

3-1	LIFTGATE	645-21	1.00	LOT	45.00000	\$45.00	03/22/2023
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Schedule Total \$45.00

Item Total for Line 3 \$45.00

Total PO Amount \$1,394.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Lilly Lannia, CTCD

03/02/2023