

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23112429**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000311321</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/03/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
			<b>Ship To:</b> 5998 - Richmond:2100 Preston HEALTH & HUMAN SERVICES COMMISSION 2100 Preston Richmond TX 77469 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Torres, Joseph Ryan

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
 FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
 DELIVERY: 14 Days After Receipt of PO  
 Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
 Richmond SSLC  
 Arturo Vasquez, WHSE Supvr  
 281-344-4461  
 Arturo.Vasquez@hhs.texas.gov  
 HHSC BUYER:  
 Joseph Torres, CTCD  
 512-406-2413  
 Joseph.Torres@HHS.Texas.Gov  
 VENDOR:  
 Workquest  
 512-451-8145  
 Customerservice@workquest.com

FY23  
 PURCHASING METHOD: EX/0  
 Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)  
 Term Contract: 201-S1,345-S1,390-S1  
 Smartbuy PO: 23112429  
 REQUIREMENTS/LIMITATIONS:  
 This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2022 funding.  
 Invoice per 34 TAC §20.487, amended effective May 1, 2022  
 Requisition MIM2311974 Line(s): 6,7,60

1-1	345-48-42220-22 GLOVE WORK CLTH LGE 8OZ DOTS WRKQST 34548422202-2	345-48	84.00	PR	2.15000	\$180.60	03/17/2023
<b>Schedule Total</b>						\$180.60	
<b>Item Total for Line 1</b>						\$180.60	
2-1	390-91-35000-2 WATER DRINK 16.9OZ 24/CS	390-91	288.00	CS	6.69000	\$1,926.72	03/17/2023

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	WRKQST 39091350002						
					<b>Schedule Total</b>	\$1,926.72	
					<b>Item Total for Line 2</b>	\$1,926.72	
3-1	201-40-39102-8 GLOVE WORK LTHR/CNVS LGE WRKQST 20140391002	201-40	24.00	DZ	38.93000	\$934.32	03/17/2023
					<b>Schedule Total</b>	\$934.32	
					<b>Item Total for Line 3</b>	\$934.32	
					<b>Total PO Amount</b>	\$3,041.64	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Joseph Torres, CTCD*

**03/03/2023**