

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000311625
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/08/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 1933 - Austin:4616 W Howard Ln HEALTH & HUMAN SERVICES COMMISSION 4616 W Howard Ln Ste 840 Austin TX 78728 United States

Vendor: 1431134367 8
THE TELEPHONE DOCTOR
CUSTOMER SERVICE TRAINING
30 HOLLENBERG CT
BRIDGETON MO 630442454
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Mullan,Susan

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding

DP/K Direct Publication Not available from any other source

Requisition 219981 Pricing per Quote "ServiceSkills eLearning Continuation Options" dated 12/28/22 (3/31/23-3/30/24 \$19,990.00)

PO Service Dates March 31, 2023, through March 30, 2024

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact

14311343678 / Location: 000
The Telephone Doctor
DBA ServiceSkills

Amy Lovett
amy.lovett@serviceskills.com
314-293-3023

Agency contacts

Contract Manager:
Connie Booker
512-341-4524
connie.booker1@hhs.texas.gov

WIC Program End-User/Contact:
Angela Gil
(512) 341-4590
Angela.Gil@hhs.texas.gov

PCS contact

Susan Mullan
512-406-2575

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			Page 2

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susan.mullan@hhs.texas.gov

(FOR HHS ACCOUNTS PAYABLE USE ONLY): WIC PROGRAM INVOICE APPROVER: MELISSA ANDERSON AT
MELISSA.ANDERSON@HHS.TEXAS.GOV

1-1	FY23 ServiceSkills.com annual renewal subscription for up to 500 learners with 24/7 access to 22 series for one year (includes 500 Licenses-22 Learning Series). Subscription Dates: March 31, 2023 through March 30, 2024.	956-35	1.00	YR	19990.00000	\$19,990.00	03/08/2023
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Schedule Total \$19,990.00

Item Total for Line 1 \$19,990.00

Total PO Amount \$19,990.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	03/08/2023
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