

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000311751</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>03/16/23   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br><br><b>Page</b><br>1   |
|  |   |                             | <b>Ship To:</b><br>0900 - San Antonio:1067 Bandera Rd<br>HEALTH & HUMAN SERVICES COMMISSION<br>1067 Bandera Rd<br>San Antonio TX 78228<br>United States |

**Vendor:** 1411231011 6  
NORSTAN COMMUNICATIONS INC  
DBA BLACK BOX NETWORK SERVICES  
PO BOX 775140  
CHICAGO IL 60677-5140  
United States

**Bill To:** Invoice-HHSC Region 8, Inspect  
HEALTH & HUMAN SERVICES COMMISSION  
11307 Roszell  
PO Box 23990  
San Antonio TX 78217  
United States

**Fax:** 210/619-8272  
**Email:** Reg08\_Admin\_Services@hhsc.state.tx.us

**Purchaser:** Arriaga,Samantha Danielle

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 Purchase

Procurement Type: IT/I  
Requisition: 0000221363  
PO Service Dates: 03/16/2023 - 08/31/2023

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Purchase order issued in accordance with Texas Government Code §2157.068

Contract: DIR-TSO-4359

Quote: Case #: CS01337561, Task #: TASK0052548

Agency Contact:  
Name: Ernest Delacruz  
Phone: (210) 529-6514  
Email: Ernest.Delacruz@hhs.texas.gov

Secondary Agency Contact:  
Name: Marcelina Gonzales  
Phone: (210) 619-8025  
Email: Marcelina.Gonzales@hhs.texas.gov

Purchaser Information:  
Name: Samantha Arriaga  
Email: Samantha.Arriaga@hhs.texas.gov

Vendor: Norstan Communications Inc., d/b/a Black Box Network Services  
Vendor Contact: Tanmaya Mohapatra  
Vendor Phone: (877) 708-8009  
Email: cs@blackbox.com

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|  |   |                             | <b>Page</b><br>2  |

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**Purchaser:** Arriaga,Samantha Danielle

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|------------------------------|--------------------------------------|------------|----------|-----|------------|--------------|------------|
| 1-1                          | CAT5e DATA CABLES, MATERIALS & PARTS | 962-18     | 1.00     | LOT | 722.32000  | \$722.32     | 03/31/2023 |
| <b>Schedule Total</b>        |                                      |            |          |     |            | \$722.32     |            |
| <b>Item Total for Line 1</b> |                                      |            |          |     |            | \$722.32     |            |
| 2-1                          | SCISSOR LIFT FEE FOR CABLE INSTALL   | 962-18     | 1.00     | LOT | 601.90000  | \$601.90     | 03/31/2023 |
| <b>Schedule Total</b>        |                                      |            |          |     |            | \$601.90     |            |
| <b>Item Total for Line 2</b> |                                      |            |          |     |            | \$601.90     |            |
| 3-1                          | INSTALLATION AND LABOR FEE           | 962-18     | 1.00     | LOT | 1669.00000 | \$1,669.00   | 03/31/2023 |
| <b>Schedule Total</b>        |                                      |            |          |     |            | \$1,669.00   |            |
| <b>Item Total for Line 3</b> |                                      |            |          |     |            | \$1,669.00   |            |
| <b>Total PO Amount</b>       |                                      |            |          |     |            | \$2,993.22   |            |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Samantha Ariaga*, CTCD, CTCM

**03/16/2023**