

Health and Human Services Commission

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|--|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000312377 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 03/17/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 0059 - Amarillo:3501 W 45th St HEALTH & HUMAN SERVICES COMMISSION 3501 W 45th St Ste L Amarillo TX 79109 United States |
| | | | Page 1 |

Vendor: 3696696696 6
TEXAS DEPARTMENT OF CRIMINAL JUSTICE
PO BOX 4015
HUNTSVILLE TX 77342-4015
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Lazare-Payne,Rosalyn D 512/406-2402

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 Funding
SP/E
966/07
Requisition: 0000221792
Purchase Order Term: March 17,2023 THRU August 31,2023

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

VID: 3696696696
Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE

Contract Manager
Laurie Ann
806-356-3103
laurie.ruiz@hhs.texas.gov

PCS contact
Rosalyn Lazare-Payne
Work: 512-406-2402
Rosalyn.Lazare-Payne@hhs.texas.gov

| | | | | | | | |
|-----|---|--------|------|-----|----------|---------|------------|
| 1-1 | Business Cards for Lucia Gandara, 1 box of 500 full color | 966-07 | 1.00 | BOX | 19.44000 | \$19.44 | 03/31/2023 |
|-----|---|--------|------|-----|----------|---------|------------|

Schedule Total \$19.44

Item Total for Line 1 \$19.44

| | | | | | | | |
|-----|----------|--------|------|----|---------|--------|------------|
| 2-1 | Shipping | 966-07 | 1.00 | EA | 9.77000 | \$9.77 | 03/31/2023 |
|-----|----------|--------|------|----|---------|--------|------------|

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Schedule Total \$9.77

Business cards needed for Lucia Gandara in the Office of Guardianship Services Unit 110.

Business card represents the program of the agency. It has the important personal contact information such as name, title, email, address and phone number of the staff member. It is also the first exposure to the overall image of the agency.


Item Total for Line 2 \$9.77

Total PO Amount \$29.21

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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|--|-------------------|
| Authorized By  | 03/17/2023 |
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