

Health and Human Services Commission

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|--|
| Payment Terms Net 30 | Freight Terms FOB Dest. Prepaid & Allowed | Ship Via BEST WAY | Purchase Order HHSTX-3-0000312455 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 03/20/23 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 1 |
| | | | Ship To: 3137 - Tyler:3303 Mineola Hwy HEALTH & HUMAN SERVICES COMMISSION 3303 Mineola Hwy PO Box 5200 Tyler TX 75702 United States |

Vendor: 1943419039 3
4IMPRINT CORPORATE PROGRAMS LLC
101 COMMERCE ST
OSHKOSH WI 549014864
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Fletcher, Patricia Rose

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

Agency Contact: Emma Lake
Phone: 903/533-4305
EMAIL: emma.lake@hhs.texas.gov

HHSC PCS CONTACT: Patricia Fletcher
Phone: 512-406-2538
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

VENDOR: 4Imprint
Name Anna Doemel
Tel # 877/446-7746, ext 8072
Email: adoemel@4imprint.com

Please find a copy of our standard terms and conditions attached.

Please confirm receipt of this purchase order.

NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

| | | | | | | | |
|-----|--|--------|-------|----|----------|----------|------------|
| 1-1 | Harriton 5.6oz Easy Blend Polo - Men's - Embroidered | 200-70 | 12.00 | EA | 19.25000 | \$231.00 | 03/21/2023 |
|-----|--|--------|-------|----|----------|----------|------------|

Schedule Total \$231.00

Order for Harriton 5.6oz Easy Blend Polo - Men's x 12, Cool Dry Mesh Polo - Men's x 10, Silk Touch Sport Shirt - Ladies' x 46 and Lightweight Classic Pique Polo - Ladies' x 34. Multiple colors. Please see attached quote and logo for embroidery. Contact: Emma Lake Admin Asst III 903-533-4305 and emma.lake@hhs.texas.gov. Please see logo attached for embroidery. Quote for all shirts from 4Imprint is also attached.

Item Total for Line 1 \$231.00

| | | | | | | | |
|-----|------------------------------|--------|-------|----|----------|----------|------------|
| 2-1 | Cool & Dry Mesh Polo - Men's | 200-70 | 10.00 | EA | 25.29000 | \$252.90 | 03/21/2023 |
|-----|------------------------------|--------|-------|----|----------|----------|------------|

Schedule Total \$252.90

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| | | | Page 2 |

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Item Total for Line 2 \$252.90

| | | | | | | | |
|-----|--|--------|-------|----|----------|----------|------------|
| 3-1 | Silk Touch Sport Shirt - Ladies' - Embroidered | 200-70 | 46.00 | EA | 18.99000 | \$873.54 | 03/21/2023 |
|-----|--|--------|-------|----|----------|----------|------------|

Schedule Total \$873.54

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Item Total for Line 3 \$873.54

| | | | | | | | |
|-----|--|--------|-------|----|----------|----------|------------|
| 4-1 | Lightweight Classic Pique Polo - Ladies' | 200-70 | 34.00 | EA | 15.77000 | \$536.18 | 03/21/2023 |
|-----|--|--------|-------|----|----------|----------|------------|

Schedule Total \$536.18

Order for Harriton 5.6oz Easy Blend Polo - Men's x 12, Cool Dry Mesh Polo - Men's x 10, Silk Touch Sport Shirt - Ladies' x 46 and Lightweight Classic Pique Polo - Ladies' x 34. Multiple colors. Please see attached quote and logo for embroidery. Contact: Emma Lake Admin Asst III 903-533-4305 and emma.lake@hhs.texas.gov.

Item Total for Line 4 \$536.18

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|-----|------------------------|--------|------|-----|----------|---------|------------|
| 5-1 | Embroidery Tape Charge | 962-78 | 1.00 | LOT | 35.00000 | \$35.00 | 03/21/2023 |
|-----|------------------------|--------|------|-----|----------|---------|------------|

Schedule Total \$35.00

Embroidery charge. Please see attached quote and logo for embroidery. Contact: Emma Lake Admin Asst III 903-533-4305 and emma.lake@hhs.texas.gov.

Item Total for Line 5 \$35.00

| | | | | | | | |
|-----|-----------------------|--------|------|-----|----------|---------|------------|
| 6-1 | Shipping and Handling | 962-86 | 1.00 | LOT | 66.29000 | \$66.29 | 03/21/2023 |
|-----|-----------------------|--------|------|-----|----------|---------|------------|

Schedule Total \$66.29

Shipping and handling for shirt order. Contact: Emma Lake Admin Asst III 903-533-4305 and emma.lake@hhs.texas.gov.

Item Total for Line 6 \$66.29

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Total PO Amount \$1,994.91

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Patricia Fletcher, CTCO, CTCM

03/20/2023