

# Health and Human Services Commission

## Purchase Order

**TX SmartBuy PO ID 23121671**

**Dispatch via Print**

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000312652</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/21/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
		<b>Ship To:</b>	4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Terrell SH Whse  
HEALTH & HUMAN SERVICES COMMISSION  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** V ktora,Kourtney Chrissanne

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 days

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Whse Supvr Stacy Ward  
Ph: 940-689-5311  
stacy.ward@hhs.texas.gov  
Reg Mgr Charles Barrett

HHSC BUYER:  
Kourtney Viktora  
(512)776-2692  
Kourtney.v ktora@hhs.texas.gov

VENDOR:  
Contractor: WorkQuest, Inc.  
Email: smartbuy@workquest.com  
Phone: (512) 451-8145

PURCHASING METHOD: EX/0  
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact:  
207-S2  
620-S1  
832-S1  
Term: X Smartbuy PO: 23121671

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition  
MIM2313531 line 6 45 46 49 50 67

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1-1	207-25-29200-5 DUST AIR CAN CMPRSD 100Z WRKQST 20725292005	207-25	60.00	EA	6.04000	\$362.40	04/05/2023
<b>Schedule Total</b>						<u>\$362.40</u>	
<b>Item Total for Line 1</b>						<u>\$362.40</u>	
2-1	620-80-05800-1 PEN BALLPNT RTRCT BLK MED WRKQST 62080058001	620-80	24.00	DZ	8.53000	\$204.72	04/05/2023
<b>Schedule Total</b>						<u>\$204.72</u>	
<b>Item Total for Line 2</b>						<u>\$204.72</u>	
3-1	620-80-17250-5 PEN BALLPNT RTRCT SFTGRP BLU WRKQST 62080171002 MED	620-80	24.00	DZ	6.06000	\$145.44	04/03/2023
<b>Schedule Total</b>						<u>\$145.44</u>	
<b>Item Total for Line 3</b>						<u>\$145.44</u>	
4-1	620-90-36300-3 HI-LITER FLRSCNT YLW WDG TIP WRKQST 62090361007	620-90	20.00	DZ	8.30000	\$166.00	04/05/2023
<b>Schedule Total</b>						<u>\$166.00</u>	
<b>Item Total for Line 4</b>						<u>\$166.00</u>	
5-1	620-90-68020-8 HI-LITER AST COL 4/PKG WRKQST 62090680208	620-90	40.00	PKG	4.80000	\$192.00	04/05/2023
<b>Schedule Total</b>						<u>\$192.00</u>	
<b>Item Total for Line 5</b>						<u>\$192.00</u>	

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6-1	832-20-11200-0 TAPE CLR RFL 3/4IN 6/PKG WRKQST 83220112	832-20	48.00	PKG	6.56000	\$314.88	04/05/2023
<b>Schedule Total</b>						\$314.88	
<b>Item Total for Line 6</b>						\$314.88	
<b>Total PO Amount</b>						\$1,385.44	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>03/22/2023</b>
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