

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000312754
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/22/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 0481 - Brownwood:2400 Crockett Dr HEALTH & HUMAN SERVICES COMMISSION 2400 Crockett Dr Ste 100 Brownwood TX 76801 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Region 2/9, Commu
HEALTH & HUMAN SERVICES COMMISSION
4601 S 1st St
PO Box 521
Abilene TX 79605
United States

Email: Reg02_Admin_Services@hhs.texas.gov

Purchaser: Maldonado, Daniel Ray

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 21 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Charlie Cruz
325-795-5613
Charlie.Cruz@hhs.texas.gov

Ship to Attn: Charlie Cruz

HHSC BUYER:
Daniel Maldonado, CTCD
512-406-2649
Daniel.Maldonado01@hhs.texas.gov

VENDOR:
Workquest
orders@workquest.com

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 645-S1
Term: Today until 8/31/23
Smartbuy PO: 23121746

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000221765

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 0481 - Brownwood:2400 Crockett Dr HEALTH & HUMAN SERVICES COMMISSION 2400 Crockett Dr Ste 100 Brownwood TX 76801 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
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Bill To: Invoice-HHSC Region 2/9, Commu
HEALTH & HUMAN SERVICES COMMISSION
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Email: Reg02_Admin_Services@hhs.texas.gov

Purchaser: Maldonado,Daniel Ray

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Paper, Bond, White, Virgin, Prem #4, 20 lb, Letter, 8 1/2"x11" Supplier Part Number: 64521350104-2						
					Schedule Total	\$1,955.60	
					Item Total for Line 1	\$1,955.60	
2-1	Lift gate fee	962-86	1.00	LOT	45.00000	\$45.00	03/22/2023
					Schedule Total	\$45.00	
					Item Total for Line 2	\$45.00	
3-1	Premium Inside Delivery to Room 135	962-86	1.00	LOT	171.60000	\$171.60	03/22/2023
					Schedule Total	\$171.60	
					Item Total for Line 3	\$171.60	
Total PO Amount						\$2,172.20	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Daniel Maldonado, CTCD

03/22/2023