

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> N/A, Service, Pick up, etc.	<b>Ship Via</b> NONE	<b>Purchase Order</b> <b>HHSTX-3-0000313172</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/27/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
		<b>Ship To:</b>	1907 - Harlingen:601 W Sesame Dr DEPARTMENT OF STATE HEALTH SERVICES 601 W Sesame Dr Harlingen TX 78550 United States

**Vendor:** 1800824218 4  
MCALLEN CONVENTION CENTER HOTEL LLLP  
CAMBRIA SUITES MCALLEN CONVENTION CENTER  
701 S WARE RD  
MCALLEN TX 785010023  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Atchley,Cindy Jean 432/263-9617

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding  
SP/E  
Requisition 0000224018  
Pricing per Invoice (Reservation 21254- Soft Hold - First Hold) Email dated 3/22/2023  
PO Amount: \$2,752.00  
PO Service Dates: 03/27/2023 to 08/31/2023

Service:  
Hotel Meeting/Conference Space  
For: South Texas Adolescent Summit  
Dates: August 24-25, 2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor Contact:  
McAllen Convention Center Hotel, LLLP  
700 Convention Center Blvd  
P.O. Box 220  
McAllen, Texas 78501  
Phone: 956-681-3800  
Contact: Jessica Gonzalez/Salesperson  
956-381-3803  
jessica.gonzalez@mcallen.net

For Agency: Department of State Health Services (DSHS)/ Region 11 / OBPH Program Request

Agency Contact:  
Lupita Mata  
956-421-5592  
lupita.mata@dshs.texas.gov  
or  
Raven Lynn Keith  
956-421-5511  
raven.keith@dshs.texas.gov

PCS Contact:  
Cindy Atchley

# Department of State Health Services

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**Purchaser:** Atchley,Cindy Jean 432/263-9617

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432-263-9617  
cindy.atchley@hhs.texas.gov

1-1	FY23 Hotel Meeting/Conference Space;McAllen Convention Cntr Room 103 ABCD includes tables/ chairs/screen/ projectors/event coordinator/ complimentary WIFI/ Free parking/Set up & breakdown/ South Texas Adolescent Summit:Dates August 24-25, 2023;REQ 224018	971-65	1.00	EA	2752.00000	\$2,752.00	03/28/2023
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**Schedule Total**                     \$2,752.00

Invoice / Reservation 21254 (Soft Hold -First Hold) / Email dated 3/22/2023  
See Invoice for complete terms and conditions  
For: South Texas Adolescent Summit  
Dates: August 24-25, 2023

**Item Total for Line 1**                     \$2,752.00

**Total PO Amount** \$2,752.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Cindy Atchley, CTED*

**03/27/2023**