

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000313293
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/28/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			Page 1

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Breest, Maria Ana

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/X - TXMAS Contract 605-69
Note: Post Award to ESD if over \$25,000
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
FREIGHT: F.O.B. Destination Freight Prepaid Allowed
DELIVERY: 2 Days After Receipt of PO
Delivery hours are from 8:00-11 :30 AM and 1 :00-4:30 PM Monday - Friday except designated State Holidays
VENDORS SEND INVOICES VIA EMAIL TO: Invoices@dshs.texas.gov

AGENCY CONTACT:
Michelle torres
512-695-9575
michelle.torres@dshs.texas.gov

Info for Warehouse staff:
Delivery Contact: Lyndsey Christena
Phone: 512-776-7404
Email: Lyndsey.christena@dshs.texas.gov
Bldg/Floor/Cubicle: Moreton 7th Suite 733, Cube 732

HHSCBUYER:
Ana Breest, CTCM
512-406-2679
Ana.breest@hhs.texas.gov

VENDOR:
ODP Business Solutions, LLC
Richard Merten
(832) 477-6118
richard.merten@odpbusiness.com
QUOTE#X
PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.
Txmas Contract: TXMAS-20-7501
Term:12.16.19/3.31.23
Smartbuy PO: 23122570
REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas

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Legislature. FY2023 funding. Invoice per 34 TAC §20.487, amended effective May 1, 2022 Requisition:222302 Smartbuy							
1-1	Sparco Rubber Handle Scissors, 7in, Pointed; SPN: 347408; MPN: SPR25225	605-69	3.00	EA	7.21000	\$21.63	03/28/2023
Schedule Total						\$21.63	
Item Total for Line 1						\$21.63	
2-1	3M Framless Privacy Filter for Touch- Screen Laptop, 14in; SPN: 5328044; MPN: TF140W9B	207-37	2.00	EA	59.19000	\$118.38	03/28/2023
Schedule Total						\$118.38	
Item Total for Line 2						\$118.38	
3-1	3M Privacy Filter Screen for Monitors, 21.5in Widescreen (16:9), PF215W9B; SPN: 415779; MPN: PF21.5W9	207-37	4.00	EA	126.98000	\$507.92	03/28/2023
Schedule Total						\$507.92	
Item Total for Line 3						\$507.92	
4-1	3M Monitor-Mount Dual Document Clip; SPN:437016; MPN: 10207857	605-14	1.00	EA	9.69000	\$9.69	03/28/2023
Schedule Total						\$9.69	
Item Total for Line 4						\$9.69	

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5-1	ODB Poly String Envelopes, Letter Size, Pack of 5; SPN: 667770; MPN: S667770	615-41	3.00	PCK	10.72000	\$32.16	03/28/2023
Schedule Total						<u>\$32.16</u>	
Item Total for Line 5						<u>\$32.16</u>	
6-1	ODB Poly Extra-Wide Document Wallet, Letter Size, Smoke; SPN: 477088; MPN: S477088;	615-41	7.00	EA	3.98000	\$27.86	03/28/2023
Schedule Total						<u>\$27.86</u>	
Item Total for Line 6						<u>\$27.86</u>	
7-1	Swingline SmartTouch 3-Hole Low-Force Punch, 20-Sheet Capacity; SPN: 124837; MPN: A7074133	605-67	2.00	EA	14.69000	\$29.38	03/28/2023
Schedule Total						<u>\$29.38</u>	
Item Total for Line 7						<u>\$29.38</u>	
8-1	Sparco Vinyl-Coated Gem Clips, No. 1, Assorted, Box of 500; SPN: 550648; MPN: BSN01605	615-41	2.00	BOX	6.76000	\$13.52	03/28/2023
Schedule Total						<u>\$13.52</u>	
Item Total for Line 8						<u>\$13.52</u>	
9-1	Sharpie Metallic Marker, Bronze/Gold/Silver, Pack of 6; SPN: 793573; MPN: 1829201	785-65	3.00	P06	7.81000	\$23.43	03/28/2023
Schedule Total						<u>\$23.43</u>	
Item Total for Line 9						<u>\$23.43</u>	

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10-1	Avery Ready Index Table of Contents Dividers, 1-12 Tab, Multicolor, Pack of 6 sets; SPN: 594694; MPN: 11196	615-49	5.00	P06	11.35000	\$56.75	03/28/2023
Schedule Total						\$56.75	
Item Total for Line 10						\$56.75	
11-1	uni-ball 207 Retractable Fraud Prevention Gel Pens Blue Ink, Pack of 12; SPN: 634837; MPN: 1790896	620-80	2.00	DOZ	8.61000	\$17.22	03/28/2023
Schedule Total						\$17.22	
Item Total for Line 11						\$17.22	
12-1	Pentel RSVP Ballpoint Pens, Medium Point, 1.0mm, Clear Barrel, Black Ink, Pack of 12; SPN: 120675; MPN: BK91PC12A	620-80	1.00	DOZ	4.74000	\$4.74	03/28/2023
Schedule Total						\$4.74	
Item Total for Line 12						\$4.74	
13-1	EXPO Dry-Erase Soft-Pile Eraser; SPN: 307512; MPN: 81505	785-15	2.00	EA	2.18000	\$4.36	03/28/2023
Schedule Total						\$4.36	
Item Total for Line 13						\$4.36	
14-1	EXPO Dry-Erase Markers, Assorted Colors, Pack of 5; SPN: 124902; MPN: 1752226	620-20	20.00	PCK	5.65000	\$113.00	03/28/2023

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Schedule Total \$113.00

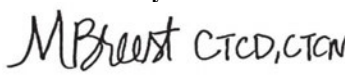
Item Total for Line 14 \$113.00

Total PO Amount \$980.04

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	03/28/2023
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