

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000313362</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/29/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 5716 - San Antonio:7430 Louis Past DEPARTMENT OF STATE HEALTH SERVICES 7430 Louis Pasteur Dr San Antonio TX 78229 United States

**Vendor:** 1900999880 8  
SOUTH CENTRAL SUPPLY LLC  
828 BETTERMAN DR  
PFLUGERVILLE TX 786605117  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Purchaser:** Breest, Maria Ana

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SP/E - Spot Purchase Up to \$10,000.00 615/77  
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: 10 Days After Receipt of PO  
Delivery hours are from 8:00-11 :30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays  
\*\*\*\*SEND INVOICES TO: invoices@dshs.texas.gov \*\*\*\*

AGENCY CONTACT:  
Lead Contact: Melissa Jimenez  
Lead Contact Email: melissa.jimenez@dshs.texas.gov

HHSC BUYER:  
Ana Breest, CTCD, CTCM  
512-406-2679  
ana.breest@hhs.texas.gov  
-  
VID:190099998808  
South Central Supply  
sales@supplytexas.com  
512-367-0311  
Quote: Q16789

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00  
REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2023  
Requisition: 0000219557  
Quote

1-1	Offstamp® Pre-inked Stamper, "Confidential", Red Ink	615-77	2.00	EA	4.09000	\$8.18	03/29/2023
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**Schedule Total**                     \$8.18

**Item Total for Line 1**                     \$8.18

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			<b>Ship To:</b> 5716 - San Antonio:7430 Louis Past DEPARTMENT OF STATE HEALTH SERVICES 7430 Louis Pasteur Dr San Antonio TX 78229 United States

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	Offistamp® Pre-Inked Stamper, "Confidential", Red Ink	615-77	2.00	EA	14.79000	\$29.58	03/29/2023
	self inked stamp in order to stamp incomintg invoices						
<b>Schedule Total</b>						<u>\$29.58</u>	
<b>Item Total for Line 2</b>						<u>\$29.58</u>	
3-1	uniball 207 Fashion Retractable Gel Pens, Medium Point, 0.7mm, Assorted	615-60	1.00	EA	13.49000	\$13.49	03/29/2023
	needed for color coding different dept invoices making it easier to sort						
<b>Schedule Total</b>						<u>\$13.49</u>	
<b>Item Total for Line 3</b>						<u>\$13.49</u>	
4-1	Avery Ready Index Customizable Table of Contents Numeric Paper Dividers,	615-49	2.00	EA	22.39000	\$44.78	03/29/2023
	Organize your documents precisely with this 6-pack of Avery Ready Index 10-tab multicolor durable table of contents dividers.						
<b>Schedule Total</b>						<u>\$44.78</u>	
<b>Item Total for Line 4</b>						<u>\$44.78</u>	
5-1	Staples Plastic Copy Holder, Black (35078-CC)	615-60	1.00	EA	12.49000	\$12.49	03/29/2023
	Keep forms in clear view with this Staples curved desktop copyholder						
<b>Schedule Total</b>						<u>\$12.49</u>	
<b>Item Total for Line 5</b>						<u>\$12.49</u>	
6-1	Power Gear 27637 Telephone Cord Detangler, White	615-60	2.00	EA	4.99000	\$9.98	03/29/2023
<b>Schedule Total</b>						<u>\$9.98</u>	

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	detangler needed to alleviate the tangling of the phone cord when trying to be more efficient					<b>Item Total for Line 6</b>	\$9.98
7-1	Mind Reader 5 Compartment Mesh Organizer, Black (MESHBOX5-B)	615-60	1.00	EA	26.99000	\$26.99	03/29/2023
						<b>Schedule Total</b>	\$26.99
	used to organize the office space and make more efficient and organized					<b>Item Total for Line 7</b>	\$26.99
<b>Total PO Amount</b>						\$145.49	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*M Breest CTCD, CTM*

03/29/2023