

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000313584</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/30/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 3/30/2023
			<b>Page</b> 1
			<b>Ship To:</b> 6065 - Pollok:6844 N US Hwy 69 HEALTH & HUMAN SERVICES COMMISSION 6844 N US Hwy 69 PO Drawer 1648 Pollok TX 75969 United States

**Vendor:** 1900113754 6  
QUALITY RESTAURANT SUPPLY LLC  
2508 SPENCE ST  
LUFKIN TX 759041301  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Mills, George M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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PCS PLEASE CONTACT Carrie Flowers FOR QUESTIONS.  
\*\*PLEASE HAVE VENDORS SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov \*\*

Vendor:  
Quality Restaurant Supply  
2508 Spence Street  
Lufkin, Tx 75904

Vendor Contact: Russell Dickson  
Vendor Phone: 936-634-2038  
Vendor Email:

Lead Contact: Carrie Flowers  
Lead Contact Email: Carrie.Flowers@hhs.texas.gov  
Lead Contact Phone: 936-853-8326

Shipping Code: 6065  
Billing Code: 6483  
SCOR Division: 19 - State Operated Facilities

Fund: 0001 General Revenue

Email PO to:  
Kevin.Ward@hhs.texas.gov (Lead)  
Christi.grandgeorge@hhs.texas.gov (Requestor)  
jerri.robertson@hhs.texas.gov (Financial Officer)

\*\*\*DO NOT SUBSTITUTE ITEMS \*\*\*  
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 3-30 Days After Receipt of PO

DELIVERY: Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays when the Warehouse is closed.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

Please follow the Texas Comptroller's Invoicing standards as seen below.  
Include PO Number on invoices, bills, receipts, bill lading, packing slips, and back order.

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(a) To receive payment, a contractor must submit an invoice to the State Agency receiving the goods or services. The invoice should include, but is not limited to including:

- (1) the contractor's mailing and e-mail (if applicable) address.
- (2) the contractor's telephone number.
- (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice.
- (4) the state agency's name, agency number, delivery address.
- (5) the state agency's purchase order number, if applicable.
- (6) the contract number or other reference number, if applicable.
- (7) a valid Texas identification number (TIN) issued by the Comptroller.
- (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice.
- (9) unit numbers corresponding to the amount of the invoice.
- (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor.
- (11) other relevant information supporting and explaining the payment requested.

Warehouse: Please deliver to bldg. 800

**AGENCY CONTACT:**  
Lead Contact: Carrie Flowers  
Lead Contact Email: Carrie.Flowers@hhs.texas.gov  
Lead Contact Phone: 936-853-8326

Requester Name: Grandgeorge, Christi  
Requester Phone Number/Area Code:  
Requester E-mail Address: Christi.grandgeorge@hhs.texas.gov

Facility: Lufkin State Supported Living Center

Contract Manager Name:  
Contract Manager Email:  
Contract Manager Phone:

Ship to Attn: Grandgeorge,Christi  
Phone Number/Area Code: 1  
E-mail Address: Christi.Grandgeorge@hhs.texas.gov  
Building and Room number  
bldg.

HEALTH HUMAN SERVICESCOMMISSION  
6844 N US Hwy 69  
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Warehouse: Please deliver to bldg.

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HHSC BUYER:  
George Mills, CTCD, Ph 512-406-2651, Fax 512-406-2695,  
email George.Mills@hhs.texas.gov

Vendor Name: Quality Restaurant Supply  
Vendor ID: 1900113754  
Vendor Contact: Russell Dickson  
Vendor Address: 2508 Spence Street  
Lufkin, Tx 75904  
United States  
Vendor Phone: 1 936-634-2038  
Vendor Email: quality.restaurant.supply@gmail.com

Alternate Email:

PLEASE HAVE VENDORS SEND INVOICES to 718Accounting@hhs.texas.gov

QUOTE: 765

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000225510

1-1	Ice Maker, Hoshizaki, Air Cooled Cuber, 600lb, Item# LKM660MAJ, to include a Hoshizaki, Stainless Ice Bin, 500lb capacity, Item# B500SF	740-45	1.00	EA	6990.00000	\$6,990.00	04/03/2023
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**Schedule Total**                     \$6,990.00

**Item Total for Line 1**                     \$6,990.00

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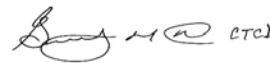
**Total PO Amount** \$6,990.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**03/30/2023**