

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000313671
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/31/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Burgess,Becky 512/406-2619

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/X - TXMAS Contract
Note: Post Award to ESBD if over \$25,000

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 2 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:
Luisa Olguin-Torrez
(806) 741-3511
luisa.olguin-torrez@hhs.texas.gov

Ship to Attn: Luisa Olguin-Torrez BLDG 501 Rm 119

HHSC BUYER:
Becky Burgess
512-406-2619
becky.burgess@hhs.texas.gov

VENDOR:
StateofTexas@odpbusiness.com

QUOTE from online contract pricing

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.

Txmas Contract: TXMAS-20-7501
Term: 12-16-19 to 3-31-23
Smartbuy PO: 23123119

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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Requisition 227805							
1-1	Pendaflex Standard File Pockets Item#295620	615-41	10.00	BOX	35.67000	\$356.70	04/11/2023
Schedule Total						<u>\$356.70</u>	
Item Total for Line 1						<u>\$356.70</u>	
2-1	Smead Expanding Reinforced Top-Tab File Jackets BLUE Item#256752	615-41	2.00	BOX	53.47000	\$106.94	04/11/2023
Schedule Total						<u>\$106.94</u>	
Item Total for Line 2						<u>\$106.94</u>	
3-1	Lee Sortwik Hygienic Fingertip Moistener 1.75 2 pack Item#458554	605-46	6.00	PCK	7.39000	\$44.34	04/11/2023
Schedule Total						<u>\$44.34</u>	
Item Total for Line 3						<u>\$44.34</u>	
4-1	duck Antimicrobial Bladesafe Tape Gun with Tape, 1 7/8 inx 60 yd Item#403650	640-43	1.00	EA	30.21000	\$30.21	04/11/2023
Schedule Total						<u>\$30.21</u>	
Item Total for Line 4						<u>\$30.21</u>	
5-1	ODB Preprinted Tab Dividers Monthly Item#574635	615-39	5.00	SET	2.56000	\$12.80	04/11/2023
Schedule Total						<u>\$12.80</u>	

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 5						\$12.80	
6-1	Lorell Dry-Erase Board 48x36 aluminum Frame Item#842820	785-15	6.00	EA	123.45000	\$740.70	04/11/2023
Schedule Total						\$740.70	
Item Total for Line 6						\$740.70	
Total PO Amount						\$1,291.69	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Becky Burgess, CTCD

03/31/2023