

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000313745</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 04/03/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 5998 - Richmond:2100 Preston
			<b>Page</b> 1
			<b>Ship To:</b> HEALTH & HUMAN SERVICES COMMISSION 2100 Preston Richmond TX 77469 United States

**Vendor:** 1263499518 2  
MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Omisore,Oluwaseyi Samue 512/776-4242

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 5 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
DIANA DOCKAL  
281-344-4277 DIANA.DOCKAL@HHS.TEXAS.GOV

Ship to Attn: DIANA DOCKAL  
BUILDING: ADMINISTRATION 501/RM 108

HHSC BUYER:  
Oluwaseyi Omisore, CTCD, CTCM  
512-776-4242 Oluwaseyi.Omisore@hhs.texas.gov

VENDOR: Mono Machines LLC dba Supply Chimp  
Chris McPherson  
(800) 592-1306 helpme@supplychimp.com

QUOTE: Price from vendor

PURCHASING METHOD: CP/X

Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Txmas Contract: TXMAS-19-7502

Term

Smartbuy PO: 23123854

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000222709

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1-1	Pentel Bk91C R.S.V.P. Stick Ballpoint Pen, 1Mm, Trans Barrel, Blue Ink, Dozen, Supplier Part Number: 33291 Manufacturer Part #: PENBK91C Manufacturer: Pentel	620-80	1.00	DOZ	10.81000	\$10.81	04/17/2023
<b>Schedule Total</b>						\$10.81	
<b>Item Total for Line 1</b>						\$10.81	
2-1	Pentel Bk91A R.S.V.P. Stick Ballpoint Pen, 1Mm, Trans Black Barrel, Black Ink, Dozen, Supplier Part Number: 33288 Manufacturer Part #: PENBK91A Manufacturer: Pentel	620-80	1.00	DOZ	10.81000	\$10.81	04/17/2023
<b>Schedule Total</b>						\$10.81	
<b>Item Total for Line 2</b>						\$10.81	
<b>Total PO Amount</b>						\$21.62	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

*Oluwaseyi Omisore CTCD CTEM*

04/10/2023