

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000313746</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 04/03/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 5605 - Wichita Falls:6515 Kemp Blv DEPARTMENT OF STATE HEALTH SERVICES 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

**Vendor:** 1134315136 8  
INDUSTRIAL SOLUTIONS  
DBA INDUSTRIAL SOLUTIONS  
PO BOX 500248  
AUSTIN TX 787500248  
United States

**Bill To:** Terrell SH Whse  
HEALTH & HUMAN SERVICES COMMISSION  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Burgess,Becky 512/406-2619

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/X - TXMAS Contract  
Note: Post Award to ESBD if over \$25,000

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 2 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:  
Tonya Owen  
(940) 689-5573  
tonya.owen@hhs.texas.gov

Ship to Attn: Tonya Owen Admin Bldg 504 WF Campus Rm 141  
also email Invoice to: tonya.owen@hhs.texas.gov

HHSC BUYER:  
Becky Burgess, CTCD  
512-406-2619  
becky.burgess@hhs.texas.gov

VENDOR:  
Paulette  
(512) 506-8070  
paulette@indsolutions.biz

QUOTE from online contract pricing

PURCHASING METHOD: CP/X  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.

Txmas Contract: TXMAS-18-51V08  
Term: 7-2-18 to 6-30-23  
Smartbuy PO: 23123187

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

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Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 220274

1-1	Plastic Letter Kits; Type: Reusable Letters ; Display Size: 3/4 (Inch); Number of Characters: 327.000, - LG34	005-05	2.00	EA	50.16000	\$100.32	04/03/2023
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**Schedule Total**                   \$100.32

**Item Total for Line 1**                   \$100.32

**Total PO Amount** \$100.32

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Becky Burgess, CTC D</i>	<b>04/03/2023</b>
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