

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000313921
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 04/04/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 1899 - Lubbock:6302 Iola Ave HEALTH & HUMAN SERVICES COMMISSION 6302 Iola Ave Lubbock TX 79424 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Rodriguez,Linda 512/406-2533

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase / Requisition # 225094

FREIGHT: F.O.B Destination Freight Prepaid and Allowed

DELIVERY: 3-5 days After Receipt of PO

Warehouse Dock, Hours: 8:00 to 11:30 AM and 1:00 to 4:30 PM Monday thru Friday except designated State Holidays.

QUOTE #: Cart attached.

Agency Delivery Contact:
Lori Dye @ 806-783-6474
Lori.Dye@dshs.texas.gov

HHSC Purchaser:
Linda Rodriguez @ 512-406-2533
Linda.Rodriguez3@hhs.texas.gov

Vendor Information:
Office Depot, Inc.
Richard Merten @ 832-477-6118
richard.merten@odpbusiness.com

OMNIA GPO and DSHS Contract # HHS000918300001

OMNIA GPO and ODP Business Solutions LLC, Contract # 19-12R

Purchasing Method: EX-0

Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

Include P.O. number on Invoices, Packing Slips, Cartons, Packages, Bundles, etc.

1-1	Item # 907660 - TOPS Docket Diamond Premium 100% Recycled Legal Pad, 8 1/2in X 11 3/4in, Legal Ruled, 50 Sheets, White Pack of 2 pads	615-62	2.00	BX	29.99000	\$59.98	04/07/2023
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Schedule Total \$59.98

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 1899 - Lubbock:6302 Iola Ave HEALTH & HUMAN SERVICES COMMISSION 6302 Iola Ave Lubbock TX 79424 United States

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Email: invoices@dshs.texas.gov

Purchaser: Rodriguez,Linda 512/406-2533

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 1						\$59.98	
2-1	Item # 123676 - Schneider Slider Xite XB Retractable Ballpoint Pens, Extra-Bold Point 1.4mm, White Barrel, Blue Ink, Pack of 10	620-80	4.00	BX	29.99000	\$119.96	04/14/2023
Schedule Total						\$119.96	
Item Total for Line 2						\$119.96	
3-1	Item # 5316818 - Scotch 1/2inW Magic Tape 12 / Bundle - Matte Clear	615-88	1.00	BDL	42.49000	\$42.49	04/07/2023
Schedule Total						\$42.49	
Item Total for Line 3						\$42.49	
Total PO Amount						\$222.43	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Linda Rodriguez, CTED, CTM

04/05/2023