

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> No Shipment Involved	<b>Ship Via</b> NO SHIP	<b>Purchase Order</b> <b>HHSTX-4-0000314024</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 4/6/2023
			<b>Page</b> 1
			<b>Ship To:</b> 1933 - Austin:4616 W Howard Ln HEALTH & HUMAN SERVICES COMMISSION 4616 W Howard Ln Ste 840 Austin TX 78728 United States

**Vendor:** 1360724760 1  
ACADEMY OF NUTRITION AND DIETETICS  
COMMISSION ON DIETETIC REGISTRATION  
PO BOX 4727  
CAROL STREAM IL 60197-4727  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Mckelvy,Michael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding  
SP/E  
Requisition 0000225912 Pricing per Quote from 03-21-2023  
PO Service Dates 09-01-2023 to 08-31-2024

Attached Terms and Conditions apply to this Purchase Order.

WIC program invoice approver: Melissa Anderson at Melissa.anderson@hhs.texas.gov (for HHS Accounts Payable use only)

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

Vendor contact  
1360724760  
Academy of Nutrition and Dietetics  
Samantha Love  
800-877-1600 ext. 5500

Agency contact  
Lisa Rogge; CTCD,CTCM  
512-341-4523  
Lisa.Rogge@HHS.Texas.Gov

PCS contact  
Mike McKelvy; CTCD, CTCM  
512-406-2579  
Mike.McKelvy@HHS.Texas.Gov

1-1	FY24 as needed application fees for CDR review of continuing education (CE) applications for online classes developed and conducted by WIC staff to ensure CE criteria is met, Program: 70255, (Sept)	924-16	1.00	LOT	100.00000	\$100.00	09/01/2023
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**Schedule Total**                     \$100.00

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<b>Item Total for Line 1</b>						\$100.00	
2-1	FY24 as needed application fees for CDR review of continuing education (CE) applications for online classes developed and conducted by WIC staff to ensure CE criteria is met, Program: 70260, (Sept)	924-16	1.00	LOT	150.00000	\$150.00	09/01/2023
<b>Schedule Total</b>						\$150.00	
<b>Item Total for Line 2</b>						\$150.00	
3-1	FY24 as needed application fees for CDR review of continuing education (CE) applications for online classes developed and conducted by WIC staff to ensure CE criteria is met, Program: 70255, (Oct-Aug)	924-16	1.00	LOT	250.00000	\$250.00	09/01/2023
<b>Schedule Total</b>						\$250.00	
<b>Item Total for Line 3</b>						\$250.00	
4-1	FY24 as needed application fees for CDR review of continuing education (CE) applications for online classes developed and conducted by WIC staff to ensure CE criteria is met, Program: 70260, (Oct-August)	924-16	1.00	LOT	500.00000	\$500.00	09/01/2023
<b>Schedule Total</b>						\$500.00	
<b>Item Total for Line 4</b>						\$500.00	

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<b>Total PO Amount</b>						\$1,000.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



CTCD, CTCM

**04/06/2023**