

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000314096</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 04/06/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> See Detail Below

**Vendor:** 1741975498 5  
 PORT ENTERPRISES INC  
 PO BOX 1299  
 MANCHACA TX 786521299  
 United States

**Bill To:** Facility Support Services (FSS  
 HEALTH & HUMAN SERVICES COMMISSION  
 4110 Guadalupe  
 Bldg 800  
 Austin TX 78751  
 United States

**Purchaser:** Cortes,Leticia C 512/406-2609

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
 SP/E  
 Requisition 0000224563 Pricing per Quotes submitted dated 03/13/2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
 Port Enterprises, Ltd.  
 Marco Carrion  
 512-280-1030  
 Marco@portroofing.com

Agency contact  
 Patricia Seng  
 512-419-2368  
 Patricia.seng@hhs.texas.gov

Facility Austin State Hospital

PCS contact  
 Leticia Cortes  
 512-406-2609  
 Leticia.cortes@hhs.texas.gov

1-1	FY23 Cap Sheet Roof Repair	910-66	1.00	LOT	2488.00000	\$2,488.00	04/06/2023
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Ship To: 6014  
 HEALTH & HUMAN SERVICES COMMISSION  
 4110 Guadalupe  
 Bldg 800  
 Austin TX 78751  
 United States

**Schedule Total**                     \$2,488.00

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<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 2
			<b>Ship To:</b> See Detail Below

**Vendor:** 1741975498 5  
PORT ENTERPRISES INC  
PO BOX 1299  
MANCHACA TX 786521299  
United States

**Bill To:** Facility Support Services (FSS  
HEALTH & HUMAN SERVICES COMMISSION  
4110 Guadalupe  
Bldg 800  
Austin TX 78751  
United States

**Purchaser:** Cortes, Leticia C 512/406-2609

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date	
<b>Item Total for Line 1</b>						\$2,488.00		
2-1	FY23 Reseal Plumbing on Roof for Building 635	910-60	1.00	LOT	1066.00000	\$1,066.00	04/06/2023	
	Ship To:	4551 HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States						
<b>Schedule Total</b>						\$1,066.00		
<b>Item Total for Line 2</b>						\$1,066.00		
<b>Total PO Amount</b>						\$3,554.00		

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Leticia Cortes, CTBD, CTCM*

**04/06/2023**