

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000314321
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 04/11/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Texas Center for Infectious Di
DEPARTMENT OF STATE HEALTH SERVICES
2303 SE Military Dr
San Antonio TX 78223
United States

Purchaser: De La Rosa,Lindsey M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
FREIGHT: F.O.B. Destination Freight Prepaid Allowed

AGENCY CONTACT:
Ship to Attn: Blanca Carter
Blanca.Carter@dshs.texas.gov
+1 (210) 531-4280

HHSC BUYER:
Lindsey De La Rosa
7766284
Lindsey.delarosa@hhs.texas.gov

VENDOR:
Vendor: ODP Business Solutions
Vendor Contact: Customer Service
Vendor Phone: (888) 263-3423
Email: stateoftexas@odpbusiness.com

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00
REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.
Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 226799
ODP Cart

1-1	DYMO D1 45013 Black-On-White Tape, 0.5in x 23ft, Pack Of 2	207-87	1.00	PKG	26.12000	\$26.12	04/11/2023
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Schedule Total \$26.12

Item Total for Line 1 \$26.12

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
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Purchaser: De La Rosa,Lindsey M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
2-1	DYMO D1 45018 Black-On-Yellow Tape, 0.5in x 23ft	207-87	3.00	EA	13.19000	\$39.57	04/11/2023
Schedule Total						\$39.57	
Item Total for Line 2						\$39.57	
3-1	YMO D1 Standard Labels Tape, Black On Clear, 0.5in x 23ft	207-87	1.00	EA	19.99000	\$19.99	04/11/2023
Schedule Total						\$19.99	
Item Total for Line 3						\$19.99	
Total PO Amount						\$85.68	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Lindsey De La Rosa

04/20/2023