

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000314451
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 04/12/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Breest,Maria Ana

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 645/33
SCOR Division: 19 - State Operated Facilities

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.
FREIGHT: F.O.B. Destination Freight Prepaid Allowed
DELIVERY: 3-5 Days After Receipt of PO
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays
**PLEASE HAVE VENDORS SEND INVOICES VIA EMAIL TO DSHS.TSHBusinessOffice@dshs.texas.gov **

AGENCY CONTACT:
***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
SHIP TO ATTN:
Joshua Dominguez
940-689-5266
Joshua.dominguez@hhs.texas.gov

HHSC BUYER:
Ana Breest CTCD,CTCM
Direct: 512) 406-2679 CELL 512-660-3139
Ana.Breest@hhs.texas.gov

VENDOR:
VID: 1862161688
Contractor: ODP Business Solutions
Contact Name: Lisa Patton (lisa.patton@officedepot.com)
Email: stateoftexas@officedepot.com
Phone: 713) 878-2158

TERMS NET 30

QUOTE PRICED PER DEDICATED WEBSITE

Omnia and ODP Contract Number R190303
Omnia Office Depot HHS Account Number # 46319643

PURCHASING METHOD: EX-0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

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Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000221754
Quote

1-1	Wausau Exact Heavyweight Index Card Stock, 8 1/2in x 11in, 90 Lb, White; Item # 240556	645-31	10.00	PCK	9.27000	\$92.70	04/12/2023
Schedule Total						\$92.70	
Item Total for Line 1						\$92.70	
2-1	Xerox Vitality Colors Multipurpose Printer Paper, Letter Paper Size, 20 Lb, Yellow; Item # 345660	645-31	20.00	RM	8.56000	\$171.20	04/12/2023
Schedule Total						\$171.20	
Item Total for Line 2						\$171.20	
Total PO Amount						\$263.90	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

M. Brewster CTCD, CTM

04/14/2023