

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms FOB Dest. Prepaid & Allowed	Ship Via BEST WAY	Purchase Order HHSTX-3-0000314549
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 04/13/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4038 - Corpus Christi:902 Airport HEALTH & HUMAN SERVICES COMMISSION 902 Airport Rd Corpus Christi TX 78405 United States

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Fletcher, Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Agency Contact: Gilda Vasquez
Phone: 361/844-7611
EMAIL: gilda.vasquez@hhs.texas.gov

HHSC PCS CONTACT: Patricia Fletcher
Phone: 512-406-2538
EMAIL: Patricia.Fletcher@hhsc.state.tx.us

VENDOR: ODP Business
Name Richard Merten
Tel # 832/477-6118
Email: richard.merten@odpbusiness.com

Please find a copy of our standard terms and conditions attached.

Please confirm receipt of this purchase order.

NOTE: FREIGHT TERMS ARE FOB DESTINATION PREPAY AND ALLOW
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

1-1	Avery Big Tab Insertable Dividers, Gold Reinforced, 30% Recycled, Buff/Multicolor, 8-Tab	615-39	10.00	SET	1.02000	\$10.20	04/13/2023
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Schedule Total \$10.20

SHIP TO: Gilda Vasquez 361.844.7611 gilda.vasquez@hhs.texas.gov
All Deliveries go to Warehouse:
Bldg/Floor/Cubicle: Bldg 519
Warehouse Delivery Time: 8AM 11:30AM and 1PM 4:30PM

Item Total for Line 1 \$10.20

2-1	Smead Desk File/Sorter, 1-31, Letter Size, 35% Recycled, Blue/Gray - SPN#210484	615-47	1.00	EA	19.98000	\$19.98	04/13/2023
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					Schedule Total	\$19.98	
					Item Total for Line 2	\$19.98	
3-1	Brother P-Touch PT-70BM Electronic Handheld Labeler - SPN#467420	605-30	1.00	EA	22.19000	\$22.19	04/13/2023
					Schedule Total	\$22.19	
					Item Total for Line 3	\$22.19	
4-1	Canon LS-82Z Handheld Basic Calculator - SPN#35754126	445-80	1.00	EA	10.28000	\$10.28	04/13/2023
					Schedule Total	\$10.28	
					Item Total for Line 4	\$10.28	
5-1	Avery Big Tab Insertable Plastic Dividers, Single Pocket, Multicolor, 8-Tab - SPN# 108130	615-39	5.00	SET	2.31000	\$11.55	04/13/2023
					Schedule Total	\$11.55	
					Item Total for Line 5	\$11.55	
6-1	Avery Ready Index Table Of Contents Dividers, 1-31 Tab, Black/White - SPN#478297	615-39	10.00	SET	5.30000	\$53.00	04/13/2023
					Schedule Total	\$53.00	
					Item Total for Line 6	\$53.00	
7-1	Pendaflex SureHook Extra-Capacity Hanging Pockets, 3 1/2in Expansion,	615-43	2.00	PCK	10.98000	\$21.96	04/13/2023

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Letter-Size, Standard Green, Pack Of 4 - SPN# 222807						
					Schedule Total	\$21.96	
					Item Total for Line 7	\$21.96	
8-1	Swingline Optima 25 Reduced Effort Stapler, 25 Sheets, Blue/Gray - SPN#579750	605-88	1.00	EA	18.54000	\$18.54	04/13/2023
					Schedule Total	\$18.54	
					Item Total for Line 8	\$18.54	
					Total PO Amount	\$167.70	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Patricia Fletcher, CFO, CTCM</i>	04/17/2023
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