

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000314880
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 04/18/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States
			Page 1

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Manor,Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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PLEASE SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us

PO BILL TO INFORMATION
HHSC Health and Specialty Care System
Abilene Regional Business Office
Attn: Accounting Department
PO Box 451
Abilene, TX 79604

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Jessica Deporto
E-Mail: Jessica.Doport@hhs.texas.gov
Phone: 432-268-7706

Chris Brockmeyer
E-Mail: chris.brockmeyer@hhs.texas.gov
Phone: 325-795-3413

HHSC BUYER:
Darryl Manor, Purchaser CTCD
Temp Cell: 512-853-0576 Phone: (512) 406-2475
E-Mail Address: darryl.manor@hhs.texas.gov

VENDOR:
ODP Business Solutions LLC
Contact Name: Lisa Patton
Email: lisa.patton@officedepot.com
Phone: c: 713-878-2158
*****Email: stateoftexas@officedepot.com

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:

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This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000222650

1-1	DYMO Letra Tag LT-100H Plus Handheld Label Maker, Supplier part number 571842, Manufacture Part # 21455	605-30	6.00	EA	28.99000	\$173.94	04/28/2023
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Schedule Total \$173.94

Item(s): Quantity 6 each DYMO Letra Tag LT-100H Plus Handheld Label Maker, Supplier part number 571842, Manufacture Part # 21455, Manufacture: DYMO \$31.44 each, \$188.64 total.

Item Total for Line 1 \$173.94

Total PO Amount \$173.94

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	04/18/2023
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