

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000314933</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 04/18/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Y909 - Austin:12300 Technology Blv HEALTH & HUMAN SERVICES COMMISSION 12300 Technology Blvd Austin TX 78727 United States
			<b>Page</b> 1

**Vendor:** 1204669953 9  
KEITH J NAGY  
DBA TEXAS BINDERY SERVICE  
2526 STATE HIGHWAY 71 W  
CEDAR CREEK TX 786123929  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Rakos,Michelle Antoinet 512/406-2496

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding

OM/S Formal Solicitation

Requisition 216968 Solicitation HHS0013353  
PO Service Dates 04-20-2023 to 08-31-2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
Texas Bindery Service  
Keith Nagy  
Sonja Nagy  
512-985-5054  
Keith@texasbindery.com  
Sonja@texasbindery.com

Agency contact  
Jennifer Rimes  
512-250-7124  
jennifer.rimes@hhs.texas.gov

PCS contact  
Michelle Rakos  
512-406-2496  
Michelle.Rakos@hhs.texas.gov

1-1	TVFC Manual (Pub# 11-13602), Qty: 3,500 Services as described in Solicitation HHS0013353	715-47	1.00	LOT	59953.50000	\$59,953.50	04/18/2023
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**Schedule Total**           \$59,953.50

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<b>Item Total for Line 1</b>							\$59,953.50
<b>Total PO Amount</b>							\$59,953.50

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**  
*Michelle Rakos CTCD*  
**04/20/2023**