

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000315402</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>04/24/23   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>1 - 4/24/2023  |
|  |   |                             | <b>Page</b><br>1  |
|  |   |                             | <b>Ship To:</b><br>5070 - Harlingen: 1401 S Rangerville<br>DEPARTMENT OF STATE HEALTH SERVICES<br>1401 S Rangerville Rd<br>PO Box 2668<br>Harlingen TX 78552<br>United States |

**Vendor:** 1900999880 8  
SOUTH CENTRAL SUPPLY LLC  
828 BETTERMAN DR  
PFLUGERVILLE TX 786605117  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Thompson, Casandra

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

Send correspondence and PO copy to RSC.Purchasing@hpsc.state.tx.us and Monica.OviedoPerales@hhs.texas.gov  
Email Invoices to SAHAccounting@dshs.texas.gov

Ship to Attn: Oviedo Perales, Monica (956)364-8226 Monica.OviedoPerales@hhs.texas.gov  
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7-14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Mary Castillo  
Ph: 956-364-8476  
Email: Mary.Castillo@dshs.texas.gov

Ship to Attn: Monica Oviedo Perales  
Ph: (956) 364-8226  
Email: Monica.OviedoPerales@hhs.texas.gov  
DEPARTMENT OF STATE HEALTH SERVICES  
1401 S RANGERVILLE RD  
PO BOX 2668  
HARLINGEN TX 78552

HHSC BUYER:  
Casandra Thompson, CTCD,  
512-776-4243  
Casandra.Thompson@hhs.texas.gov

VENDOR:  
VID: 1900999880  
SOUTH CENTRAL SUPPLY LLC  
Phone: (512) 367-0311  
Email: sales@supplytexas.com

QUOTE: Q17049

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00

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**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Thompson, Casandra

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|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

**REQUIREMENTS/LIMITATIONS:**

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000230764

|                              |  |        |      |     |          |         |                   |
|------------------------------|--|--------|------|-----|----------|---------|-------------------|
| 1-1                          | #: ST56680-CC: Staples File Folder, 1/3 Cut Tab, Legal Size, Manila, 100/Box (163360/TR56680)        | 615-45 | 1.00 | BX  | 18.99000 | \$18.99 | <b>05/05/2023</b> |
| <b>Schedule Total</b>        |  |        |      |     |          | \$18.99 |                   |
| FY23 CG2 F3G OFC SPLY F1200  |  |        |      |     |          |         |                   |
| <b>Item Total for Line 1</b> |  |        |      |     |          | \$18.99 |                   |
| 2-1                          | # HAM120037: Hammermill Premium Color Copy Cover, 100 Bright, 80 lb Cover Weight, 17 x 11, 250 /Pack | 615-60 | 2.00 | PKG | 29.99000 | \$59.98 | <b>05/05/2023</b> |
| <b>Schedule Total</b>        |  |        |      |     |          | \$59.98 |                   |
| <b>Item Total for Line 2</b> |  |        |      |     |          | \$59.98 |                   |
| 3-1                          | #: ZS93029A: Staples Business Card Holder, 3.88" x 7.89" x 3.63", Clear Plastic (ZS93029A)           | 080-25 | 1.00 | EA  | 15.50000 | \$15.50 | <b>05/05/2023</b> |
| <b>Schedule Total</b>        |  |        |      |     |          | \$15.50 |                   |
| <b>Item Total for Line 3</b> |  |        |      |     |          | \$15.50 |                   |
| 4-1                          | #: 68215: Smead Reinforced Folder Fasteners, Brown, 100/Box (68215)                                  | 615-41 | 2.00 | BX  | 22.99000 | \$45.98 | <b>05/05/2023</b> |

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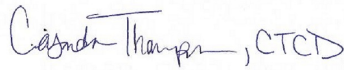
**Purchaser:** Thompson, Casandra

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|------------------------------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
| <b>Schedule Total</b>        |                                      |            |          |     |          | \$45.98      |          |
| <b>Item Total for Line 4</b> |                                      |            |          |     |          | \$45.98      |          |
| <b>Total PO Amount</b>       |                                      |            |          |     |          | \$140.45     |          |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

|  |                   |
|--|-------------------|
| <b>Authorized By</b><br> Casandra Thompson, CTCD | <b>04/24/2023</b> |
|--|-------------------|