

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000315473
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6689 - Brenham:4001 S Hwy 36 HEALTH & HUMAN SERVICES COMMISSION 4001 S Hwy 36 Brenham TX 77833 United States
			Page 1

Vendor: 1060495050 0
PITNEY BOWES INC
WORLD HEADQUARTERS CORP TAX DEPT
STAMFORD CT 069260001
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Lazare-Payne, Rosalyn D 512/406-2402

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 Funding
CP/A-Mange Term Contract 985-C1
985/54
Requisition: 0000223253
Purchase Order Term: 9/1/2023 THRU 8/31/2024

Goods and/or services are to be delivered and invoiced after September 1, 2023.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

VID: 1060495050
Vendor: PITNEY BOWES

Vendor Contact:
Boyd Herring
254.733.6450
boyd.herring@pb.com

Lead Contact:
Sabrina Garcia
sabrina.garcia@hhs.texas.com
979.277.1305

Contract Manager:
Leslie Wright, CTCM
leslie.wright@hhs.texas.gov
979.277.1314

PCS Email PO to:
leslie.wright@hhs.texas.gov
712accounting@hhs.texas.gov

PCS contact
Rosalyn Lazare-Payne
Work: 512-406-2402
Rosalyn.Lazare-Payne@hhs.texas.gov

**** VENDORS PLEASE SEND INVOICES****
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1-1	FY24 Services: Postage meter lease	985-54	1.00	LOT	4016.04000	\$4,016.04	09/01/2023
Schedule Total						\$4,016.04	
Item Total for Line 1						\$4,016.04	
Total PO Amount						\$4,016.04	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	08/12/2023
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