

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000316017</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 05/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6433 - Carlsbad: 11640 US Hwy 87 N HEALTH & HUMAN SERVICES COMMISSION 11640 US Hwy 87 N 11640 N US Hwy 87 Carlsbad TX 76934 United States

**Vendor:** 1832646668 9  
IDM PRODUCTS LLC  
10460 MARKISON RD  
DALLAS TX 752381650  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Breest, Maria Ana

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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CP/X - TXMAS Contract 455/80  
 SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.  
 FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
 DELIVERY: 3 Days After Receipt of PO  
 Delivery hours are from 8:00-11 :30 AM and 1 :00-4:30 PM Monday - Friday except designated State Holidays.  
 \*\* VENDORS SEND INVOICES VIA EMAIL TO \*\* 710Accounting@hhs.texas.gov

\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*

**AGENCY CONTACT:**

Agency Contact: Lara Woods  
 Agency Contact phone: 325-465-2202  
 Agency Contact email: Lara.Woods@hhs.texas.gov

Contract Manager: Ida Montez  
 Contract manager phone: 325-465-2203  
 Contract manager email: ida.montez@hhs.texas.gov

**HHSC BUYER:**  
 Ana Breest, CTCD, CTCM  
 512-406-2679  
 Ana.breest@hhs.texas.gov

Dealer VID: 18326466689  
 Dealer: IDM Products, LLC  
 Contact Name: Gerald Grimes  
 Email: gerald@idmproducts.com  
 Phone: (972) 345-3952

**PURCHASING METHOD: CP/X**  
 Procurement methods were evaluated, and the best value is provided using the TXMAS contract.  
 Txmas Contract: TXMAS-18-51V08  
 Term: 7.2.18/6.30.23  
 Smartbuy PO: 23146892  
**REQUIREMENTS/LIMITATIONS:**  
 This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 Funding.  
 Invoice per 34 TAC §20.487, amended effective May 1, 2023

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Requisition: #230528  
smartbuy

1-1	Laminator Accessories; Type: Desktop Laminator,	445-80	1.00	EA	115.09000	\$115.09	05/01/2023
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**Schedule Total**                     \$115.09

**Item Total for Line 1**                     \$115.09

**Total PO Amount** \$115.09

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*MBreest CTCD, CTM*

**05/02/2023**