

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000316156
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/03/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: E619 - Austin:701 W 51st St HEALTH & HUMAN SERVICES COMMISSION 701 W 51st St PO Box 149030 Executive Suite Austin TX 78751 United States

Vendor: 1742255055 2
DISPUTE RESOLUTION CENTER
5407 N IH 35 STE 410
AUSTIN TX 787232445
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Ybarra,Diego

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
NB/0 - Non-biddable request where competitive bidding is not required or feasible, and a best value determination is not applicable.
Requisition 0000227000

PO Service Dates 06/14/2023 to 06/21/2023

This is not a biddable service, and this purchase order is being issued for payment purposes only.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor contact
Dispute Resolution Center
Rita Rancken
(512) 371-0033
Rita@austindrc.org

Agency contact
Alida Bennett
(737) 262-1259
Alida.Bennett@hhs.texas.gov

PCS contact
Diego Ybarra, CTCD
(512) 406-2480
Diego.Ybarra01@hhs.texas.gov

1-1	Mediation Training FY23- Dispute Resolution Center	924-16	14.00	EA	950.00000	\$13,300.00	05/03/2023
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Schedule Total	\$13,300.00
Item Total for Line 1	\$13,300.00

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Total PO Amount						\$13,300.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



05/03/2023