

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000316249
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/03/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 1288 - Arlington:2220 Forum Dr HEALTH & HUMAN SERVICES COMMISSION 2220 Forum Dr Arlington TX 76010 United States

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Invoice-HHSC Financial Service
HEALTH & HUMAN SERVICES COMMISSION
801 S State Highway 161
PO Box 532089
Grand Prairie TX 75051
United States

Fax: 972/337-6257
Email: Reg03_AP@hhsc.state.tx.us

Purchaser: Garcia,Suzanna L

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Confirmation Order - Do Not Duplicate

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 1 Day After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays
NO DELIVERIES BETWEEN 12 - 1 PM

CALL 24 HRS PRIOR TO DELIVERY 214-284-3893, 469-540-7021, 469-540-7040 OR 972-337-6109

AGENCY CONTACT:
Requestor: Jazlyn Y Davis
Contact phone: 972-337-6210
Contact email: JAZLYN.DAVIS19@HHS.TEXAS.GOV

HHSC BUYER:
Suzanna Garcia
Ph: 512-776-2694
Email: suzanna.garcia@hhs.texas.gov

VENDOR:
Mono Machines LLC dba Supply Chimp
800-592-1306
helpme@supplychimp.com

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract. Purchase made under the Authority of 2155.502 Development of Multiple Award Schedule.

Txmas Contract: TXMAS-19-7502

Smartbuy PO: 23147136

REQUIREMENTS/LIMITATIONS:

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			Ship To: 1288 - Arlington:2220 Forum Dr HEALTH & HUMAN SERVICES COMMISSION 2220 Forum Dr Arlington TX 76010 United States

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This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000231798

1-1	R03 Super Sticky Notes, 4x4, Lined Canary Yellow, 6-90 Sheet Pads/ Pack Comm	615-62	400.00	PKG	10.10000	\$4,040.00	05/04/2023
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Schedule Total \$4,040.00

Code 61562, Supplier Part 5199

Item Total for Line 1 \$4,040.00

2-1	R03 Super Sticky Notes, 4x6, Lined Canary Yellow, 5-90 Sheet Pads/ Pack Comm	615-62	400.00	PKG	11.31000	\$4,524.00	05/04/2023
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Schedule Total \$4,524.00

Code 61562, Supplier Part 5197

Item Total for Line 2 \$4,524.00

Total PO Amount \$8,564.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By 	05/04/2023
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