

Health and Human Services Commission

Purchase Order

TX SmartBuy PO ID 23147318

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000316386
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/04/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Viktora,Kourtney Chrissanne

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: X 14-30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Whse Supvr Stacy Ward
Ph: 940-689-5311
stacy.ward@hhs.texas.gov
Reg Mgr Charles Barrett

HHSC BUYER:
Kourtney Viktora
(512)776-2692
Kourtney.viktora@hhs.texas.gov

VENDOR:
Workquest Inc
smartbuy@workquest.com
(512)451-8145

QUOTE X17304.84

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.138 (WorkQuest/TIBH Set-Aside)

Term Contact: X 269-S1 365-S1 475-S1 485-S1 615-S1 620-S1
Smartbuy PO: X 23147318

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition X MIM2316650 Line 8,12,25,35,37,55,57,58,59,60

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1-1	269-84-80200-1 BALM LIP SPF30 VIT E ALO 18/CS WRKQST 26984802001	269-84	8.00	CS	48.41000	\$387.28	05/18/2023
Schedule Total						\$387.28	
Item Total for Line 1						\$387.28	
2-1	365-10-82300-2 PAD FLOOR STRP BLK 16IN 5/BX WRKQST 36510823002	365-10	15.00	BX	14.87000	\$223.05	06/05/2023
Schedule Total						\$223.05	
Item Total for Line 2						\$223.05	
3-1	475-41-48193-4 GLOVE NTRL PF LGE BLU 100/BX WRKQST 47541484058	475-41	400.00	BX	13.63000	\$5,452.00	05/11/2023
Schedule Total						\$5,452.00	
Item Total for Line 3						\$5,452.00	
4-1	485-13-50050-3 SANITIZER HAND INST 4OZ 24/CS WRKQST 48513500503	485-13	15.00	CS	65.31000	\$979.65	05/22/2023
Schedule Total						\$979.65	
Item Total for Line 4						\$979.65	
5-1	485-44-90300-0 SOAP FOAM HND/SHW CIT/GIN 3CS WRKQST 48544903 GOJO ADX12 SYS	485-44	30.00	CS	47.24000	\$1,417.20	05/22/2023
Schedule Total						\$1,417.20	
Item Total for Line 5						\$1,417.20	

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6-1	615-73-16110-82 BINDER 3-RNG 1IN CLR VUE BLK WRKQST 61573161108	615-73	48.00	EA	3.83000	\$183.84	05/24/2023
Schedule Total						<u>\$183.84</u>	
Item Total for Line 6						<u>\$183.84</u>	
7-1	620-80-05800-1 PEN BALLPNT RTRCT BLK MED WRKQST 62080058001	620-80	36.00	DZ	8.53000	\$307.08	05/18/2023
Schedule Total						<u>\$307.08</u>	
Item Total for Line 7						<u>\$307.08</u>	
8-1	620-80-17250-5 PEN BALLPNT RTRCT SFTGRP BLU WRKQST 62080171002 MED	620-80	36.00	DZ	6.06000	\$218.16	05/15/2023
Schedule Total						<u>\$218.16</u>	
Item Total for Line 8						<u>\$218.16</u>	
9-1	620-86-50923-9 MARKER DRY ERS FINE TP AST COL WRKQST 62086509239 4/PKG	620-86	36.00	PKG	4.80000	\$172.80	05/18/2023
Schedule Total						<u>\$172.80</u>	
Item Total for Line 9						<u>\$172.80</u>	
10-1	620-86-50924-7 MARKER DRY ERS CHSL TP AST COL WRKQST 62086509247 4/PKG	620-86	24.00	PKG	6.15000	\$147.60	05/18/2023
Schedule Total						<u>\$147.60</u>	
Item Total for Line 10						<u>\$147.60</u>	
Total PO Amount						\$9,488.66	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Kourtney Viktora

05/04/2023