

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000316398
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/04/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1 - 5/4/2023
			Page 1
			Ship To: 0713 - Conroe:2017 N Frazier DEPT FAMILY AND PROTECTIVE SERVICES 2017 N Frazier Ste C1 Conroe TX 77301 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Financial Service
HEALTH & HUMAN SERVICES COMMISSION
5425 Polk St
PO Box 16017
Ste 220
Houston TX 77023
United States

Fax: 713/767-2488
Email: Reg_06_Regional_Budget_PRF@hhsc.state.tx

Purchaser: Graham, Mary Ann 512/406-2487

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding
EX/0 TGC 2155.138; THRC 122.008
PO funding term: 06/01/2023 to 08/31/2023
Requisition 232205
Pricing per WorkQuest Quote

Janitorial Services for 2017 N. Frazier St., Conroe TX 77301.

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor: Workquest
Contact: JD Fripp
Phone: 832-379-3101
Email: jfripp@workquest.com

Contract Manager: Shekima Fleary
Phone: 713-767-2481
Email: shekima.fleary@hhs.texas.gov

HHSC Purchasing Contact:
Mary Ann Graham
Email: maryann.graham@hhs.texas.gov

1-1	R06_FY23 Requesting Evening Janitorial Services for 2017 N. Frazier, Conroe (Suites C and D) 3MOS AT \$4785.00=\$14355.00	910-39	1.00	LOT	14355.00000	\$14,355.00	06/01/2023
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Schedule Total	\$14,355.00
Item Total for Line 1	\$14,355.00

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Total PO Amount						\$14,355.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Mary Ann Graham etcd

05/04/2023