

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000316507
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/05/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2794 - San Antonio:11307 Roszell HEALTH & HUMAN SERVICES COMMISSION 11307 Roszell PO Box 23990 San Antonio TX 78217 United States
			Page 1

Vendor: 1263499518 2
MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Bill To: Invoice-HHSC Region 8, Inspect
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Purchaser: Martinez, Travis

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:
JOHN.TRUDELL@HHS.TEXAS.GOV; 210-326-1695

HHSC BUYER:
Travis Martinez,CTCD,CTCM
Ph 512-438-5685
Travis.Martinez@hhs.Texas.Gov

VENDOR:
TXMAS-19-7502
Mono Machines LLC dba Supply Chimp
800-592-1306
helpme@supplychimp.com

Confirmation Order - Do Not Duplicate"

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Txmas Contract: TXMAS-19-7502
Term:
Smartbuy PO: 23147812

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 233513

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1-1	Quality Park Clasp Envelope - Clasp - 10 In X 13 In - 28 Lb. - Clasp - Kraft - 100/Box ; Supplier#: 93657; Mfg#: CO997	310-06	12.00	BOX	17.41000	\$208.92	05/23/2023
Schedule Total						\$208.92	
Item Total for Line 1						\$208.92	
2-1	Smead 50176 Recycled Top Tab File Guides, Alpha, 1/5 Tab, Manila, Letter, 25/Set; Supplier#: 38392; Mfg#: SMD50176	615-47	18.00	SET	11.15000	\$200.70	05/23/2023
Schedule Total						\$200.70	
Item Total for Line 2						\$200.70	
3-1	Laser Business Cards, 2 X 3 1/2, White, 10 Cards/Sheet, 250/Pack; Supplier#: 13665; Mfg#: AVE5371	645-31	385.00	PKG	11.07000	\$4,261.95	05/23/2023
Schedule Total						\$4,261.95	
Item Total for Line 3						\$4,261.95	
4-1	Read Right Rr1209 Onestep Screen Cleaner, 5 X 5, 24/Box; Supplier#: 35173; Mfg# RR1209	207-25	50.00	BOX	6.76000	\$338.00	05/23/2023
Schedule Total						\$338.00	
Item Total for Line 4						\$338.00	
5-1	SKILCRAFT Staple Remover - Grip	605-82	36.00	EA	2.04000	\$73.44	05/23/2023

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	Style - Black, Silver; Supplier#: 181405; Mfg#: 7520-00-162-6177-EA						
					Schedule Total	\$73.44	
					Item Total for Line 5	\$73.44	
6-1	Skilcraft Staples, Chisel-Point, 1/2" Leg Length, 5000/Box; Supplier#: 69456; Mfg#: 7510002729662	605-85	69.00	BOX	3.07000	\$211.83	05/23/2023
					Schedule Total	\$211.83	
					Item Total for Line 6	\$211.83	
7-1	Print/Write Self-Adhesive Name Badges, 2-11/32 X 3-3/8, White, 100/Pack; Supplier#: 13618; Mfg#: AVE5147	615-51	24.00	PKG	2.63000	\$63.12	05/23/2023
					Schedule Total	\$63.12	
					Item Total for Line 7	\$63.12	
8-1	Insertable Big Tab Dividers 8Tab Letter; Suplpier#: 12960; Mfg#: AVE11111	615-39	240.00	SET	1.10000	\$264.00	05/23/2023
					Schedule Total	\$264.00	
					Item Total for Line 8	\$264.00	
Total PO Amount						\$5,621.96	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Travis Martinez, CTCD

05/09/2023