

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000316814
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/09/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2794 - San Antonio:11307 Roszell HEALTH & HUMAN SERVICES COMMISSION 11307 Roszell PO Box 23990 San Antonio TX 78217 United States
			Page 1

Vendor: 1943419039 3
4IMPRINT CORPORATE PROGRAMS LLC
101 COMMERCE ST
OSHKOSH WI 549014864
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Martinez, Travis

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Please order Key Ring Pouch with printed name of CCS which includes Region 7's Intake phone number to be given out by staff at outreach presentations and conferences.

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Veronica Patron
Administrative Assistant III
Community Care Services - Region 07/08
Community Services Department
Texas Health and Human Services Commission
Ph# (210)619-8149

HHSC BUYER:
Travis Martinez CTCD
512-438-5685
Travis.martinez@hhs.texas.gov

VENDOR:
Fax: 855-291-7381
Phone: 877-446-7746 Ext. 8519
Questions Call: Laura Schmitz
lschmitz@4imprint.com

QUOTE 24871126

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 233551

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2
			Ship To: 2794 - San Antonio:11307 Roszell HEALTH & HUMAN SERVICES COMMISSION 11307 Roszell PO Box 23990 San Antonio TX 78217 United States

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4IMPRINT CORPORATE PROGRAMS LLC
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Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Martinez, Travis

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	Key Ring Zippered Pouch - Blue, Item No 102936	615-50	1500.00	EA	.98000	\$1,470.00	05/31/2023
Schedule Total						\$1,470.00	
Item Total for Line 1						\$1,470.00	
2-1	Shipping and setup	962-86	1.00	EA	161.68000	\$161.68	05/09/2023
Schedule Total						\$161.68	
Item Total for Line 2						\$161.68	
Total PO Amount						\$1,631.68	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Fred Mustang, CTCD

05/17/2023