

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000317255</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 05/15/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

**Vendor:** 1431843179 9  
CHARTER COMMUNICATIONS HOLDINGS LLC  
DBA SPECTRUM BUSINESS  
PO BOX 60074  
CITY OF INDUSTRY CA 91716  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Arriaga,Samantha Danielle

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase

Procurement Type: IT/I  
Requisition: 0000232978  
PO Service Dates: 04/01/2023 - 08/31/2023

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Purchase order issued in accordance with Texas Government Code §2157.068

Contract: DIR-TELE-CTSA-009

Quote: PROPOSAL ATTACHED  
NOTE: One Time installation fee is \$206.96. Then April thru August \$301.59 monthly internet fee.

Vendor in order to get your Invoices paid:  
1) Send Invoice. Please note: Invoice must match our PO \$ amount, also must match the same goods/services that are on PO.  
2) Send PO.  
3) Send both; Invoice PO to: SAHAccounting@dshs.texas.gov or fax to: 210-531-7883  
4) On our side, once confirmed goods/services have been received, also check that invoice matches or equals the PO \$ amount goods/services, then payment will be made within 30 days.

Delivery: Warehouse Dock (18-Wheeler accessible warehouse forklift) Open Hours: 8:00 to 11:30 and 1:00 to 4:30 PM, Closed for Lunch between 12:00 to 1:00, Monday thru Friday except designated State Holidays.

Agency Contact:  
Name: H. Lee Clancy, Administrative Assistant III  
Phone: (830) 258-5211  
Email: H.Clancy@hhs.texas.gov

Agency SME Contact:  
Name: Warren Setnan, Director of Auxiliary Services  
Phone: (830) 258-5284  
Email: Warren.Setnan@hhs.texas.gov

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Purchaser Information:  
 Name: Samantha Arriaga  
 Email: Samantha.Arriaga@hhs.texas.gov

Vendor: Charter Communications Holdings  
 Vendor Contact: Patrick Kufrovich  
 Vendor Phone: (512) 531-3264  
 Email: Patrick.kufrovich@charter.com  
<https://enterprise.spectrum.com/solutions/government/texas-government-dir-msa-contract.html>  
 Public Sector Client Service Team: 1.888.812.2591 (Tech Support Billing)

1-1	(FY23 for MSU) Internet, 1G x 35 SOHO HSD Coax, Speed 1Gx35M & 1 Stati IP Monthly Internet fee of \$301.59 Term: 04/01/2023 - 08/31/2023	915-51	1.00	LOT	1507.95000	\$1,507.95	05/15/2023
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**Schedule Total**                     \$1,507.95

**Item Total for Line 1**                     \$1,507.95

2-1	(FY23 for MSU) One Time Installation (Internet)	915-51	1.00	LOT	206.96000	\$206.96	05/15/2023
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**Schedule Total**                     \$206.96

**Item Total for Line 2**                     \$206.96

**Total PO Amount** \$1,714.91

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Samantha Arriaga, CTCD, CTCM*

**05/15/2023**