

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000317363</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 05/15/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1118 - El Paso:7920 Alameda HEALTH & HUMAN SERVICES COMMISSION 7920 Alameda El Paso TX 79915 United States
			<b>Page</b> 1

**Vendor:** 3696696696 6  
TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
PO BOX 4015  
HUNTSVILLE TX 77342-4015  
United States

**Bill To:** Invoice-HHSC Region 10, DADS:  
HEALTH & HUMAN SERVICES COMMISSION  
401 Franklin Ave  
Ste 450  
El Paso TX 79901  
United States

**Fax:** 915/834-7587

**Purchaser:** Chamorro,Gustavo A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIP ATTN: Jesus Romero

SHIPPING INSTRUCTIONS: Contact Jesus Romero 915-276-9914 48 hours prior to delivery.  
"Standard Dock Delivery" Shipping location receiving hours Monday through Friday from 8 AM to 12 PM and 1 PM to 5 PM

\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*

FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: 90 Days After Receipt of PO

REGION 10 AGENCY CONTACT:  
First Contact: Jesus Romero Anthony Martinez Ph: 915-276-9914 Email: Jesus.Romero@hhs.texas.gov  
Second Contact: Briseida Gonzalez 915-834-7662 ; Email: Briseida.Gonzalez04@hhs.texas.gov

HHSC BUYER:  
Gustavo Chamorro, CTCD, 512-406-2630  
Email: Gustavo.Chamorro@hhs.texas.gov

VENDOR:  
Texas Department of Criminal Justice,  
Phone: (936) 437-6048 - 936-967-8082 Email: TCI@tdcj.texas.gov

PURCHASING METHOD: EX-0  
Purchase made under the Authority of Texas Government Code 2155.065 for goods made by TDCJ.

Smartbuy P.O: 23149415  
Term Contract 425-A8  
8-1-2006 to 12-31-2099

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000233472

BILL TO LOCATION CODE 1111 -  
HHSC - ATTENTION R10 FINANCIAL SERVICES 401 E. FRANKLIN SUITE 450 EL PASO TX 79901  
SEND PO COPY AND INVOICES TO: Reg10\_AP@hhs.texas.gov

Please follow the Texas Comptroller's Invoicing standards as seen below.

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Include PO Number on invoices, bills, receipts, bill of lading, packing slips, and back order.  
 (a) To receive payment, a contractor must submit an invoice to the state agency receiving the goods or services. The invoice should include, but is not limited to including:  
 (1) the contractor's mailing and e-mail (if applicable) address;  
 (2) the contractor's telephone number;  
 (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;  
 (4) the state agency's name, agency number, and delivery address;  
 (5) the state agency's purchase order number, if applicable;  
 (6) the contract number or other reference number, if applicable;  
 (7) a valid Texas identification number (TIN) issued by the comptroller;  
 (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;(9) unit numbers corresponding to the amount of the invoice;  
 (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;  
 (11) other relevant information supporting and explaining the payment requested.

1-1	Chair Guest GXO chair, 24"W X 26 1/2"D X 36"H, Seat height 19", Black only, Supplier Part Number: 42560840607 (CLIENT CHAIRS)	425-60	300.00	EA	305.00000	\$91,500.00	05/15/2023
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**Schedule Total**                     \$91,500.00

TCI QUESTIONS:  
 18-Wheeler Truck/Tractor Accessible (Y or N): YES  
 Delivery Times/Day (if not M-F 8-5): Delivery hours are from 8:00-12:00 PM and 1:00-5:00 PM Monday - Friday except designated State Holidays  
 Install Crew Required (Y or N): YES  
 Floor # (if applicable): 1st floor  
 Elevator (Y or N): No  
 Offender Labor Okay (Y or N): YES  
 Dock or Ramp available (Please Specify): YES  
 If we had to use a Dolly, are they allowed across flooring (Y or N) YES

**Item Total for Line 1**                     \$91,500.00

**Total PO Amount** \$91,500.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**05/15/2023**