

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000317514
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 1118 - El Paso:7920 Alameda HEALTH & HUMAN SERVICES COMMISSION 7920 Alameda El Paso TX 79915 United States

Vendor: 1742768546 0
JIMENEZ ENTERPRISES INC
DBA JAYS AUTOMOTIVE
10217 RIDGEWOOD DR
EL PASO TX 799256917
United States

Bill To: Invoice-HHSC Region 10, DADS:
HEALTH & HUMAN SERVICES COMMISSION
401 Franklin Ave
Ste 450
El Paso TX 79901
United States

Fax: 915/834-7587

Purchaser: Hernandez, Natalee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding
SP/E
Requisition 228723 Pricing per Quote provided by vendor
PO Service Dates 09-01-2023 to 08-31-2024
Goods and/or services are to be delivered and invoiced after September 1, 2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2024 are automatically canceled.

- Include PO Number on invoices, bills, receipts, bill of lading, packing slips, and back order.
- (a) To receive payment, a contractor must submit an invoice to the state agency receiving the goods or services. The invoice should include, but is not limited to including:
- (1) the contractor's mailing and e-mail (if applicable) address;
 - (2) the contractor's telephone number;
 - (3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;
 - (4) the state agency's name, agency number, and delivery address;
 - (5) the state agency's purchase order number, if applicable;
 - (6) the contract number or other reference number, if applicable;
 - (7) a valid Texas identification number (TIN) issued by the comptroller;
 - (8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;(9) unit numbers corresponding to the amount of the invoice;
 - (10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;
 - (11) other relevant information supporting and explaining the payment requested.

Vendor contact
Johnny Jimenez
915-594-0439
FIXMYCAR@JAYSAUTOMOTIVE.COM

Agency contact
Sheila Tillman
915-834-7611
Sheila.Tillman@hhs.texas.gov

PCS contact
Natalee Hernandez
512-406-2555

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Natalee.hernandez@hhs.texas.gov

1-1	FY24 FLEET MAINTENANCE AND REPAIR SERVICES FOR REGION 10	928-47	1.00	LOT	4999.00000	\$4,999.00	09/01/2023
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Schedule Total \$4,999.00

labor rate is \$114.63 per hour plus parts. Due to the many different maintenance and repair options on the different vehicles in your fleet, it is not feasible to give you a quote for all of the services or repairs we provide, or which may be required at any given time.

Some of the basic and universally priced services are as follows, but even then, they are "starting at" prices and tax is extra.

Oil Changes start at \$39.95 which include up to 5 qts. oil, oil filter and a multi-point DVI (Digital Vehicle Inspection).

Wheel Alignments start at \$89.95 for most light duty gasoline operated cars and trucks.

State Inspections are either \$7.00 or \$18.50.

Wipers start at \$16 per blade already installed.

Item Total for Line 1 \$4,999.00

Total PO Amount \$4,999.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Natalee Hernandez, CTOD, CTOM

05/17/2023