

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000317524
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/17/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: See Detail Below

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Maldonado, Daniel Ray

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FREIGHT: F.O.B Destination Freight Prepaid and Allowed

DELIVERY: 14 days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY DELIVERY CONTACT:
Rachel Herrera
512-908-8196
Rachel.Herrera@hhs.texas.gov

HHSC BUYER:
Daniel Maldonado, CTCD
512-406-2649
Daniel.Maldonado01@hhs.texas.gov

VENDOR:
ODP Business Solutions
StateofTexas@odpbusiness.com

OMNIA GPO and HHS Contract # HHS000840200001

OMNIA GPO and ODP Business Solutions Contract # R190303

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023

Requisition # 0000233577

1-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332	207-60	50.00	EA	15.94000	\$797.00	05/17/2023
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ATTN: Monica Moten

Ship To: 0185

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HEALTH & HUMAN SERVICES COMMISSION
10205 N Lamar Blvd
PO Box 149030
Austin TX 78753
United States

Schedule Total \$797.00

Item Total for Line 1 \$797.00

2-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332	207-60	130.00	EA	15.94000	\$2,072.20	05/17/2023
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ATTN: Marisela Saldana

Ship To: 1151
HEALTH & HUMAN SERVICES COMMISSION
10640 N Loop Dr
PO Box 292378
Socorro TX 79927
United States

Schedule Total \$2,072.20

Item Total for Line 2 \$2,072.20

3-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332	207-60	40.00	EA	15.94000	\$637.60	05/17/2023
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ATTN: Diana Winstead

Ship To: 2794
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Schedule Total \$637.60

Item Total for Line 3 \$637.60

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Purchaser: Maldonado, Daniel Ray

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
4-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332 ATTN: Crystal Smith Ship To: 1832 HEALTH & HUMAN SERVICES COMMISSION 1457 E 40th St PO Box 16017 Houston TX 77022 United States	207-60	50.00	EA	15.94000	\$797.00	05/17/2023
Schedule Total						\$797.00	
Item Total for Line 4						\$797.00	
5-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332 ATTN: Estella Lopez Ship To: 2357 HEALTH & HUMAN SERVICES COMMISSION 3401 North A St Midland TX 79705 United States	207-60	65.00	EA	15.94000	\$1,036.10	05/17/2023
Schedule Total						\$1,036.10	
Item Total for Line 5						\$1,036.10	
6-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332 ATTN: Rosie Ramos Ship To: 2811 HEALTH & HUMAN SERVICES COMMISSION 2534 Castroville Rd San Antonio TX 78237	207-60	75.00	EA	15.94000	\$1,195.50	05/17/2023

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Purchaser: Maldonado, Daniel Ray

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United States

Schedule Total \$1,195.50

Item Total for Line 6 \$1,195.50

7-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332	207-60	25.00	EA	15.94000	\$398.50	05/17/2023
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ATTN: Irma Gonzales

Ship To: 0185
HEALTH & HUMAN SERVICES COMMISSION
10205 N Lamar Blvd
PO Box 149030
Austin TX 78753
United States

Schedule Total \$398.50

Item Total for Line 7 \$398.50

8-1	Fellowes Gel Crystals Wrist Rest, 1"H x 19.31"W x 2.31"D, Blue Item #: 277332	207-60	25.00	EA	15.94000	\$398.50	05/17/2023
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ATTN: Patricia Morales-Booth

Ship To: 2884
HEALTH & HUMAN SERVICES COMMISSION
1011 Ada ST
San Antonio TX 78223
United States

Schedule Total \$398.50

Item Total for Line 8 \$398.50

Total PO Amount \$7,332.40

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Daniel Maldonado, CTCD

06/07/2023