

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000317927
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/22/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6943 - Austin:6101 E Oltorf HEALTH & HUMAN SERVICES COMMISSION 6101 E Oltorf Austin TX 78741 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Purchaser: Alexander, Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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NOTE: **REQUEST TO BE DELIVERED IN 3 PARCELS*

Note: Commercial vehicle deliveries must back into the loading dock when making deliveries to the Texas DDS thereby making it unsuitable for semi-trailers longer than 53 feet with a truck attachment that contains a sleeper cab. To avoid damage to property and surrounding trees, please use a delivery vehicle that is suitable for this location.

FY23 Purchase

Texas Smart Buy PO #: 23155844

PCC: EX/0

Term Contract (DOC 9)
Term Contract: 645-S1
Start Date: 02/01/2002 thru 11/30/2026
No Renewal Options

Requisition #: 0000235963

INVOICING - See above for Bill to Information
Please send all invoices to Disability Determination Services
PO Box 149198 Austin, TX 78714-9198 for authorization.

See above for SHIP TO ADDRESS ON PO

Freight Terms are FOB Destination Prepaid and Allowed/Add
Terms: Net 30

Agency Delivery Contact:
Delivery Address:
Disability Determination Services
6101 E. Oltorf Street
Austin, TX 78741
ATTN: FM Frances Montez-Davis
(512)437-8294

Final Destination: Wesley Guerrero
Phone: (512)437-8351
Email address: DDS.TX.S49.AP@ssa.gov

Contract Specialist: Dana Sherrill
Phone: (512) 206-5647
Email: Dana.Sherrill@hhs.texas.gov

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HHSC terms and conditions attached

HHSC Purchasing:
Leslie Alexander
512-406-2424
Fax: 512-406-2695
Email: Leslie.Alexander@hhs.texas.gov

VENDOR INFORMATION:
Contractor: Workquest, Inc.
Contact Name: WorkQuest Customer Service
Email: customerservice@workquest.com
Phone: (512) 451-8145

LEGAL SITE:
Prison Made Good Act 2155.065 and is noncompetitive.
INTERAGENCY COOPERATION ACT TGC Chapter 771

1-1	64521411718 - Paper, Bond, Recycled, White, Prem No.4, 20 Lb, Letter (Product 8607680)	645-21	480.00	CTN	62.65000	\$30,072.00	06/12/2023
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Schedule Total	\$30,072.00
Item Total for Line 1	\$30,072.00
Total PO Amount	\$30,072.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By 	05/22/2023
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