

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000318022
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/23/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 4514 - Waco:3501 N 19th St DEPARTMENT OF STATE HEALTH SERVICES 3501 N 19th St Waco TX 76708 United States

Vendor: 1203851320 1
NATIONAL BUSINESS FURNITURE LLC
770 S 70TH ST
MILWAUKEE WI 532143109
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
424 Mesquite Dr
PO Box 1132
Mexia TX 76667
United States

Fax: 254/562-1894
Email: 718Accounting@hhs.texas.gov

Purchaser: Wilson,Paige

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Joann Cooper
254-745-5192
Clarice.Cooper1@hhs.texas.gov

Ship to Attn:
Joann Cooper
DEPARTMENT OF STATE HEALTH SERVICES
3501 N 19th St
Waco, TX 76708

HHSC BUYER:
Paige Wilson, CTCD
Paige.Wilson@hhs.texas.gov

VENDOR:
National Business Furniture
Alexis Sillas
800-558-1010 x3563
ALEXIAS@nbf.com

Quote #QA499981

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000230634

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1-1	Desk	425-21	1.00	EA	1047.62000	\$1,047.62	06/06/2023
Schedule Total						\$1,047.62	
Item Total for Line 1						\$1,047.62	
2-1	Credenza with Hutch	425-14	1.00	EA	2302.02000	\$2,302.02	06/06/2023
Schedule Total						\$2,302.02	
Item Total for Line 2						\$2,302.02	
3-1	Lateral file Cabinet	425-41	1.00	EA	1008.42000	\$1,008.42	06/06/2023
Schedule Total						\$1,008.42	
Item Total for Line 3						\$1,008.42	
4-1	Freight	962-86	1.00	EA	855.00000	\$855.00	06/06/2023
Schedule Total						\$855.00	
Item Total for Line 4						\$855.00	
Total PO Amount						\$5,213.06	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Paige Wilson, CTCD

05/23/2023