

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000318466</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 05/30/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 1111 - El Paso:401 Franklin Ave HEALTH & HUMAN SERVICES COMMISSION 401 Franklin Ave Ste 450 El Paso TX 79901 United States

**Vendor:** 3696696696 6  
TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
PO BOX 4015  
HUNTSVILLE TX 77342-4015  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Lazare-Payne,Rosalyn D 512/406-2402

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding  
CP/C-Mange Term Contract 966-A1  
966/07  
Requisition: 0000234112  
Bid Number:2309-002  
TCI Vendor: 3-696-696-696  
Purchase Order Term: 5/30/2023 THRU 8/31/2023

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

VID: 3696696696  
Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE

Vendor Contact  
TCI  
Don Moore  
254-883-1536

Contract Manager  
Sylvia Guerra  
sylvia.guerra@hhs.texas.gov

PCS contact  
Rosalyn Lazare-Payne  
Work: 512-406-2402  
Rosalyn.Lazare-Payne@hhs.texas.gov

1-1	Business Cards 2 sided 500/box	966-07	2.00	EA	20.26000	\$40.52	05/30/2023
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**Schedule Total**                     \$40.52

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<b>Item Total for Line 1</b>							\$40.52
2-1	Business Cards 250/box 1 sided	966-07	1.00	EA	9.72000	\$9.72	05/30/2023
<b>Schedule Total</b>							\$9.72
<b>Item Total for Line 2</b>							\$9.72
3-1	Business Cards 250/box 2sided	966-07	2.00	EA	14.45000	\$28.90	05/30/2023
<b>Schedule Total</b>							\$28.90
<b>Item Total for Line 3</b>							\$28.90
4-1	Shipping	962-07	1.00	LOT	11.54000	\$11.54	05/30/2023
<b>Schedule Total</b>							\$11.54
<b>Item Total for Line 4</b>							\$11.54
<b>Total PO Amount</b>							\$90.68

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Rosalyn Lazare-Payne C.T.C.D.*

**05/30/2023**