

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000318551
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/30/23
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 1199 - Edinburg;2412 E Richardson HEALTH & HUMAN SERVICES COMMISSION 2412 E Richardson St Edinburg TX 78539 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC-Adult Protective
HEALTH & HUMAN SERVICES COMMISSION
2520 S Veterans Blvd
PO Box 960
Edinburg TX 78539
United States

Fax: 956/316-8355
Email: reg11purchases@hhsc.state.tx.us

Purchaser: Vasquez Iii,Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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EX/0

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 30 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:

Arlena Salazar, arlena.salazar@hhs.texas.gov 956/614-7111
Entry Person: Norma Perez, norma.perez@hhs.texas.gov 956/316-8264

Ship to Code: 1199 Address: 2412 E Richardson St., Edinburg, TX 78539

NO DELIVERIES BETWEEN 12:00 - 1:00 PM

DELIVER TO LOCATION - Monday thru Friday, 8:00 -11:30 AND 1:00 - 4:30PM
INCLUDE P.O. NUMBER ON PACKING SLIPS, CARTONS, PACKAGES, BUNDLES, ETC.

PO Bill To Info.
Health Human Services Commission
PO Box 960
Edinburg, TX 78540-0960

HHSC BUYER:
Richard Vasquez
richard.vasqueziii@hhs.texas.gov
512-639-7327

PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 2155.138 (WorkQuest/TIBH Set-Aside)

Term Contact: 645-S1

Smartbuy PO: 23157120

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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Requisition: 229924

1-1	Paper, Bond, Recycled, White, Prem No 4, 20 lb, Letter, commodity code/supplier p/n: 64521411708	645-21	200.00	CTN	62.96000	\$12,592.00	06/09/2023
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Schedule Total \$12,592.00

Item Total for Line 1 \$12,592.00

2-1	Premium inside fee	645-21	1.00	LOT	738.00000	\$738.00	06/09/2023
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Schedule Total \$738.00

Arlena Salazar email: arlena.salazar@hhs.texas.gov, phone # (956)614-7111,
Deliver to 2412 E. Richardson, Edinburg, TX 78539 **Inside Delivery**Truck with lift** Delivery hours are M-F 8-11:30 AM and 1-4:30 PM Closed for lunch 12-1:00

Item Total for Line 2 \$738.00

3-1	Lift gate fee	645-21	1.00	LOT	45.00000	\$45.00	06/09/2023
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Schedule Total \$45.00

Arlena Salazar email: arlena.salazar@hhs.texas.gov, phone # (956)614-7111,
Deliver to 2412 E. Richardson, Edinburg, TX 78539 **Inside Delivery**Truck with lift** Delivery hours are M-F 8-11:30 AM and 1-4:30 PM Closed for lunch 12-1:00

Item Total for Line 3 \$45.00

Total PO Amount \$13,375.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Richard Vasquez III CTCO, CTCM

06/02/2023