

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000318725</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 06/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

**Vendor:** 1752492582 7  
RA-LOCK SECURITY SOLUTIONS INC  
3570 N HWY 67, STE B  
USA  
MIDLOTHIAN TX 76065  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Alvarado, Veronica

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Purchase / Requisition #: 0000235547

Confirmation Order - Do Not Duplicate

Shipping Instructions: Ship according to the DUE DATES specified on the PO.

Freight: F.O.B. Destination Freight Prepaid Allowed

Delivery: 7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

SEND INVOICES VIA EMAIL TO 710Accounting@hhsc.state.tx.us

Agency Contact:  
Luisa Olguin-Torrez @ 806-741-3511  
luisa.olguin-torrez@hhs.texas.gov

Ship to Attention: Central Warehouse- Jeffery.Lee@hhs.texas.gov 806-741-3559  
Info for Warehouse Staff:  
Delivery Contact: Luisa Olguin-Torrez 806-741-3511 luisa.olguin-torrez@hhs.texas.gov BLDG.501 RM. 119

Purchaser:  
Veronica Alvarado @ (512) 406-2505  
Veronia.Alvarado@hhs.texas.gov

Vendor Information:  
RA-Lock Security Solutions Inc.  
Delene Woodward @ 800-777-6310  
fastsales@ralock.com

Purchasing Method: CP/X  
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

Contract # TXMAS-18-51V07 (Funding Begins: 06-28-2018 / Funding Ends: 06-30-2023)  
Smartbuy PO:

Requirements/Limitations:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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**Purchaser:** Alvarado, Veronica

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1-1	Assorted Color Aspect Standard Push Pins 100ct; Supplier Part Number: 0530116	615-84	2.00	EA	2.97000	\$5.94	06/08/2023
<b>Schedule Total</b>						\$5.94	
<b>Item Total for Line 1</b>						\$5.94	
2-1	1.0 Medium Point Red BIC Round Stic xtra Life Ballpoint Pen; Supplier Part Number: 1614486	620-80	2.00	EA	2.03000	\$4.06	06/08/2023
<b>Schedule Total</b>						\$4.06	
<b>Item Total for Line 2</b>						\$4.06	
3-1	Sharpie Fine Black Point Perm Markers 12 pk; Supplier Part Number: 0250148	620-90	1.00	EA	59.25000	\$59.25	06/08/2023
<b>Schedule Total</b>						\$59.25	
<b>Item Total for Line 3</b>						\$59.25	
<b>Total PO Amount</b>						\$69.25	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Veronica Alvarado, CTCO, CTCM</i>	<b><u>06/01/2023</u></b>
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